

Minutes – General Meeting

Date & time: Monday 15th May 2023 7:00pm

Chair: Karensa Gock P&C Treasurer

Minutes: Cassie Wagstaff & Lauren Phillips - P&C Secretaries

Location: ONLINE

Meeting Opening	
<p>1. Welcome</p> <p>Acknowledgement of Country Apologies</p>	<p>Quorum: Yes Meeting opened: 7:02pm Attendees: Karensa Gock, Lauren Phillips, Cassie Wagstaff, Lachlan Thatcher, Michelle Martin, Trish Biggs, Melissa Bennett, Julia Delaforce, Desma Hsu, Cathy Howie, Amie Baldwin, Alisha Busoli, Eli Puczkowski, Stuart Houlston, Brad Aldcroft, Caitlin Lau (7:03:21 PM), Patricia Castner (7:03:39 PM), McKinley Swift (7:08:14 PM), & Karen Purdy (7:17:40 PM). Guests: Hazel Woolnough, Georgie Roberts (7:31:33 PM), Henry Poutu (7:16:04 PM), Apologies: Cass Aldcroft, Don Brown (MP)</p> <p>Karensa acknowledged the Quandamooka people, traditional owners of the lands, winds, and waters we call the Redlands.</p> <p>Karensa announced that in Cass' absence she was chair for tonight's meeting.</p>
The <i>SUPER SPEEDY</i> SECTION – ie. <u>READ</u> before the meeting please!	
<p>2. Confirmation of minutes from previous meeting March 2023</p>	<p>Amendments: N Approved: Y</p>
<p>3. Correspondence Refer to Register – see Att 1</p>	<p>Questions: N Approved: Y</p>
<p>4. Matters arising from previous meeting For more information refer to the Actions Register – see Att 2 <i>(Please note: Only actions completed or progressing to be noted. Some actions with updates may be noted in their respective sections later in the meeting.)</i></p>	<p>Update as per agenda:</p> <p>Actions of Note:</p> <ul style="list-style-type: none"> Marsh Insurance claim on loss of frozen goods. Cheques received for \$318.95, thankyou to P&C Qld for covering half of the \$300 excess. Incoming Treasurer Karensa added as P&C bank signatory. Outgoing Treasurer Michelle bank access ceased from the 16th April as planned. <p>Questions/Discussion: N</p>
<p>5. Table Executive Committee's Report and decisions</p>	<p>Update as per agenda:</p> <p>Exec Decisions since last meeting listed in the agenda:</p> <p>Approved expenses:</p> <ul style="list-style-type: none"> Movie Night expenses \$893.16 Movie Night bake stall ingredients \$179.00 Reimbursement to Karensa Gock for mother's days purchase from Circonomy \$97 Reimbursement to Cass Aldcroft for mother's days purchases from Amazon (pens, lavender + stickers) \$88.67

	<ul style="list-style-type: none"> • Reimbursement to Eliana Puczowski for mother’s days purchase from Circonomy \$8.50 and lip balms \$36 • Payment to “Stick”n”It for tote bag customisation = \$160 • Square Terminal PISQU007 (used gift cards to make up the difference from \$329) \$129.00. • Exceed original \$3,000 budget for Mother’s Day stock. Final figures still being collated to include final figures and refunds from suppliers (still to come) • Extension of Bernadette Power’s R2 2022 Approved funding acquittal date from 24th April 2023 to TBC to Replace chess boards and pieces & Purchase additional games still pending acquittal executive have received interim documents (paid invoices and order receipts) and the items have been ordered, unfortunately due to delays out of the Colleges control, we have had to extend this acquittal period to a date TBC. <p>Questions/Discussion: N</p>
<p>6. Treasurer’s Report and Financial Statement See attached treasurer reports – <i>see Att 3 & 4</i> (includes the Connection Corridor Budget updates) – noting these figures will not be read out at GM</p>	<p>Questions/Discussion: N</p>
<p>7. Sub-Committee Reports and Financial Statements</p> <p>Any business arising from Sub-Committee Reports and Financial Statements</p> <p>Swim Club Committee – <i>See Att 5 – Swim Club Sub-Committee Meeting Minutes</i> <i>See Att 6 – 2023-2024 Annual Operating Guidelines</i></p>	<p>Karensa mentioned that the Re-established Swim Committee had been busy and congratulated them on their successful fundraiser event. Amie asked if everyone had read the operating guidelines and if there were any questions, to which there were none. Cassie commented that the guidelines looked great.</p> <p>Refer to the 2023-2024 Annual Operating Guidelines in the attachments.</p> <p>Questions/Discussion: N</p> <p>Motion: To endorse Capalaba Amateur Swimming Club’s annual operating guidelines for the 2023/2024 season.</p> <p>Moved by: Amie Baldwin</p> <p>Any objections: N</p> <p>Approved: Y</p>
<p>8. Second-Hand Uniform Shop</p> <p>Term 1 Stocktake</p>	<p>Term 1 stocktake has been finalised – huge undertaking moving everything online into square and consignment payouts will be processed this week for those that have confirmed bank details.</p> <p>Questions/Discussion: N</p>
<p>9. Scholastic Book Club – update from Nicole Nicholls</p>	<p>Update as per agenda:</p> <p>Issue 3 2023</p> <ul style="list-style-type: none"> • Sales \$236 • Rewards \$35.40. • Significant drop in sales, and we may return to issuing catalogues to all students for Issue 4. This is still in discussion. <p>Book Fair Report:</p> <ul style="list-style-type: none"> • Book Fair Supplies are arriving on Tuesday 16th of May. • Book Fair opening 17-19th May, each day 8-9am and 2:30-3:30pm. • Some students may have the opportunity to view the books in their allocated library time, but this isn't always possible, so we invite and encourage all parents to stop by during the open times and have a look at what's on offer at the fair. • Are you a helper? Lend a hand on book fair days during opening times, email Nicole bookclub@capalabascpandc.com.au. Your time is

	<p>extremely appreciated. Book Fair is a big fundraiser for our school and always a great success.</p> <p>Questions/Discussion: N</p>
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The College and Campus Principals'

<p>10. College Principals' Report – see Att 7 (will be sent later)</p> <p>Includes standing agenda item of Anti-Bullying</p>	<p>Principal Notes:</p> <p>Lachlan reported per his attached Principals' report.</p> <ul style="list-style-type: none"> • Lachlan Thatcher welcomed everyone to the meeting and expressed gratitude for the supportive messages received while he was away on vacation. • Work on the new multipurpose hall was progressing, with exciting design questions being discussed. • A parent workshop on restorative processes had a good turnout, followed by additional workshops for teachers and the deputy principal team. • The junior campus had been busy, with a successful Easter hat parade and teachers practicing restorative practice circles in their classrooms. • Changing deep-rooted beliefs in the community is a long process, and patience is needed. • Anna Rasmussen started athletics training with good participation, while the kinetic Energy Dance program had a smaller uptake. • The Positive Behaviour for Learning (PBL) committee received regional support for training and was evaluating the implementation on campus through staff and student surveys. • Stuart mentioned the basketball program starting on Friday afternoons and the PBL team's proposal to reduce the school expectations from five (Positive, Responsible, Respectful, Safe, Learners) to three (possibly combining Responsible and Respectful). • Lachlan and Stuart discussed condensing the expectations to align with recommendations from a consultant. Action: P&C to add PBL updates to the June GM agenda. • Formal class observations and classroom profiling were happening this term, providing teachers with feedback on their teaching practices. • The Montessori team had regular meetings to improve the program, including the Forest school and planning for cycle four. • The revegetation project received positive feedback, and the P&C's Mother's Day stall was appreciated. • Under 8s Day was scheduled with activities planned, and local students and senior campus students were invited to participate. • A books and blanket reading program are being developed for prep students to encourage oral language skills. • All classes were working on poetry this term, and students' writing showed impressive use of alliteration. • Karensa thanked Lachlan for his report. <p>No questions raised.</p>
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The FUN stuff

<p>11. Projects and Initiatives</p> <p>11.1. Second Water Refill Station for Junior Campus</p>	<p>Update as per agenda:</p> <p><u>As mentioned in our April update – this is COMPLETE!!!</u></p>
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Plaque and borders installed, borders made of a composite recyclable plastic, with a 15yr warranty, visually pleasing and definitely suitable for the area.

Thank you again, goes out to Michelle for making this happen!



11.2. Connection Corridor

- Yarning circles Junior and Senior Campuses

- Jubilee grant / Tree planting

- Revegetation

11.3. Mural Artwork / Floor Paintings

- Containers for Change update

- Wave of Change Program update
 - Educational/curriculum component of the Wave of Change Program emailed to Lachlan and Stuart on 11 April. Suggested it would be good for the environmental club or similar club to engage in however it is up to the college to participate as they see fit.

- Subgroup update

Connection Corridor Notes:

Update as per agenda:

Yarning circles Junior and Senior Campuses
 Update from Cass: Jnr YNC RFQ will need to be revoked due to significant change of design – will now be placed in the area between the hall and Cycle 3 classrooms. More central location. Bike racks will be moved and yarning circle footprint to take its place. Snr YNC RFQ panel met – some questions outstanding and in progress trying to resolve.

No further update.

No further update.

Karena is still the head of this initiative – looking for volunteers for coordinators.

Update as per agenda:

- **Action RQD:** Stuart H to lock in date for Term 1 winner's prize.
- Next drive is 21 June.
- 1 or 2 volunteers needed for Term 2 drive. Required 21 June, 8am to 11am. If you can help for an hour or three, please let us know on treasurer@capalabascpandc.com.au

The Wave of Change program's curriculum component was emailed to the college, and Lachlan and Stuart expressed their willingness to take ownership and run with it. Further support was offered if needed.

Lachlan gave a thumbs up to indicate his agreement with the plan.

Karena mentioned the ongoing shortage of bins in Australia and informed the attendees that no permanent bins had been delivered to the college yet. She expressed hope for a future delivery date and shared her anticipation for the news.

Additionally, our new Murals Project coordinator Cathy now has access to the P&C's murals files so she can start to develop a plan for moving forward. If anyone would like to get in touch with her or join the subgroup, email address is cathy@capalabascpandc.com.au.

Cathy mentioned her plan to gather information from the grant application made last year for the murals and the toilet transition project. The next step is to reassess the project and work out the concept in collaboration with the school. Once the concept is finalised, Cathy plans to obtain quotes to determine the estimated cost. Subsequently, grant applications will be submitted to secure funding for the project.

11.4. Toilet Transformations Project

Nomination received for Co-ordinator role. Call for further nominations from P&C? Please let the Cassie know.

Karensa updated that a nomination received from Cristy Manzano to fill the Coordinator role for the Toilet Transformation project.

Stuart suggested adding an indigenous mural along the back of the toilet wall where the yarnig circle will be placed, to enhance the aesthetics of the area. Cathy acknowledged Stuart's suggestion and that Cass had made her aware of this. She would like to discuss the idea with him further. Karensa thanked Stuart for his input.

Before filling the TTP Coordinator role Karensa asked the attendees if there were any other addition nominations for the role. Nil received.

Julia offered to assist in this project.

Motion: To accept that Cristy Manzano be declared duly elected to role of Project Coordinator of the Toilet Transformation Project.

Moved by: Cassie Wagstaff

Any objections: N

Approved: Y

Congratulations Cristy, welcome to the team.

11.5. Wish List (Discretionary) Funding – for noting only.

R2 2022 Approved 24th October – **funding extended from 24th April 2023 TBC**

Replace chess boards and pieces. Purchase additional games - Bernadette Power, Teacher Librarian **pending acquittal** we have received interim documents and the items have been ordered, unfortunately due to delays out of the Colleges control, we have had to extend this acquittal period.

The executive team has granted an extension of the acquittal for Bernadette Power's approved funding from round 2 2022. Paid invoices and documents have been provided, and final photos of the items are awaited.

No applications were received for round 1 2023 of the discretionary or Wishlist funding. Tomorrow, there will be discussions in staff meetings to inform teaching staff about the application process.

Cassie confirmed with Stuart and Lachlan that visiting each campus for the meetings still works for them.

To accommodate further discussion and considering that the application date has already passed, the committee proposes extending the round 1 2023 application closing date to June 8, 2023, with acquittal due by December 8, 2023.

[R1 2023](#) Open Now – closed 2nd May – acquittal due by 15th November 2023

R2 2023 – closes 7th August – acquittal due by 21st February 2024

Meeting attendees were invited to ask questions or raise any concerns regarding this proposal.

Motion: To extend both the application closing date to 8 June and acquittal date to 8 December 2023 (Last day of Term 4) for Round 1 Wish List Funding for 2023.

Moved by: Cassie Wagstaff

Any objections: N

Approved: Y

12. Other Activities and Reports

12.1. Grants – see Att 8 & 9 Grants Updates

Karen reported in addition to the Grants report that their current focus was the remaining work for the Queen's Jubilee grant and the planting of the tree. Rescoping the works to reflect recent conversations with the College with an aim for a better outcome and use of the space.

Also flagging that a few volunteers may meet shortly to potentially look at applying for the gambling grant that is due end of May.

12.2. Fundraising

Term 1 – 2023 update

- Movie Night -final update

Michelle gave a huge thank you to everyone for making our very first hosted community movie night a great success! Enormous thanks go to our

SMT and hospitality students for their tremendous support, our teachers and parent contributions, the exec and P&C team and the school. With an important acknowledge to the Redlands Community Connections, for their great contributions in providing the school with free movie screen and movie title, jumping castle, setup assistance and volunteering.

Financially- Movie Night made:

- Total Income: \$4732 (458 ticket sold)
- Expenses: \$1,164.83
- Total Net profit \$3,567.17

(Includes Raffle contributing \$438.35 with 328 tickets sold)

Karensa commended the fantastic effort.

Mother's Day Stall was once again a wonderful success this year. We loved seeing so many happy little faces as they chose their special gifts for Mum. Thank you to Stuart for coming down to say hi and show support. Cass will give us an update on funds raised next month as we haven't yet finalised it all.

Thanked Kass Carter for helping me once again with this **raffle**, sourcing over \$2100 worth of prizes from our community for our community. We sold 871 tickets and have three very happy winners.

Bunnings Bbq: Happening this Sunday 21st May. Pop down for a sausage and show support. Still looking for a couple of extra volunteers. Please email Cassie (secretary@capalabascpandc.com.au) or Lauren (assistantsecretary@capalabascpandc.com.au) for more info.

Still looking at doing a **Krispy Kremes**. this fundraiser for the end of this term possibly. If there's anyone that would like to help with coordinating some fundraising, this is a great one to give a go. Extra help is always welcome so please let us know if you'd like to give a hand. **Action:** Lachlan offered to email the school families asking for volunteers.

In the agenda, the events planned for Term 3 are listed.

The planned events include a Father's Day stall, Father's Day raffle, another Bunnings BBQ, a potential disco, and a colour fun run. However, it is mentioned that the status of the disco is uncertain as it was combined with the movie night earlier, and the colour fun run is dependent on volunteers. No additional updates or information regarding these fundraisers are currently available.

Karensa invites any questions or concerns related to the Term 3 fundraisers.

Questions/Discussions: N

Term 2 – 2023 update

- Mother's Day Stall (10 – 11 May)
- Mother's Day Raffle (drawn 12 May)
- Bunnings BBQ (21 May)
- Krispy Kremes (or other) (TBC) – are we happy to go with this again this year, or are there any other suggestions for us to consider?

Term 3 – 2023 update

- Father's Day Stall (30 – 31 August)
- Father's Day Raffle or event (TBC)
- Bunnings BBQ (TBA)
- Disco P-6 (potentially) (TBA)
- Colour Fun Run (TBA - Volunteer dependent)

Let's wrap this up.....

13. Motions on Notice

13.1. To accept and approve all reports and updates presented at the general meeting: Executive, Treasurer, Swim Club, 2nd Hand Uniform Shop, Book Club, Principal, Projects, Grants, and Fundraising.

13.2. Student Representative Policy – 2 x applications received. Cannot be included as attachments due to

Motion: To accept and approve all reports and updates presented at the general meeting: Executive, Treasurer, Swim Club, 2nd Hand Uniform Shop, Book Club, Principal, Projects, Grants, and Fundraising.

Moved by: Cassie Wagstaff

Any objections: N

Approved: Y

Every year, the P&C allows \$600 funding through the Student Representative Policy. This aims to assist students and their families with the costs associated with participating in representative sport, on a state,

<p>containing personal information. Will be discussed at the meeting.</p>	<p>national or international level in Queensland Department of Education sanctioned events.</p> <p>Upon application and signed off on by the school principal or head of department, the policy provides \$50 per student per school year. This funding is capped at 12 students per year.</p> <p>Two applications for funding through the Student Representative Policy have been received this month to represent Capalaba State College in sports, one for Emma A in hockey and one from Joel T in volleyball.</p> <p>Questions/Discussions: N</p> <p>Motion – To accept & approve the SRP application received for a \$50 contribution to Emma’s student representation fees. Moved by: Cassie Wagstaff Any objections: N Approved: Y</p> <p>Motion – To accept & approve the SRP application received for a \$50 contribution to Joel’s student representation fees. Moved by: Cassie Wagstaff Any objections: N Approved: Y</p>
<p>14. New and General Business</p> <p>14.1. Montessori Programme for Cycle 4 / High School in 2024 – is this going ahead and what is the structure? – ASANA lodged and interim update provided by Rebecca Grugan including that there will be a Week 9 meeting for all Montessori parents, the school will send an email about this.</p> <p>14.2. School Photo issues: No group shot, no whole year level pictures, contradicts what was on the order form.</p>	<ul style="list-style-type: none"> • Lachlan updated that there is a weekly meeting currently in place to discuss the structure and details of an upcoming event or project. • Cycle 4 is confirmed to proceed, and a suitable space has been selected for it. Rebecca will be providing an interim update based on the chosen space. • In approximately week seven, there will be further communication, inviting parents to attend the event in week nine or week ten. • Stuart mentioned that he will be sending an email to Montessori, providing more information about the process and what to expect. • The week nine meeting will offer more detailed information and insights into the event. • Lachlan mentions that parents will be invited to see the actual space, which may not resemble a Montessori space initially due to ongoing processes and tendering. • There is still a significant amount of work and decision-making ahead in the progress of the event. • Karensa reconfirmed with college that an email regarding the week nine meeting can be expected, possibly around week seven. College affirmed likely around week seven. • Julia asked college if the high school update was just Montessori or if it included High Capacity. Lachlan advised just Montessori at the moment. HC is going to Year 10 and they are troubleshooting a few things in that space. The week 9 meeting is about moving secondary kids up to senior campus next year. <p>Key points discussed:</p> <ul style="list-style-type: none"> • Parents expressed concerns about school photos. • There was a discussion about the type of photos taken at different campuses and that the order forms advertised class group photos which were not provided. Only individual head shot photos were taken. • Stuart confirmed that he read the same package and thought that class photos were being taken but when on site the photographer

14.3. Uniforms – Winter *no warm leg options* for sports uniform. This is problematic for some students (e.g., Montessori, sports days). Executive Committee would like to propose a Special Meeting 22 May 7pm to discuss as we are aware, looking through history of P&C minutes, that unresolved uniform issues are raised yearly. P&C committee to confirm agreeance and discuss timing of meeting.

14.4. Volunteer Afternoon Tea – Sunday 21st May from 3pm-5pm two representatives from Capalaba State College P&C, all exec team unable to attend. RSVP due by 19 May. Would anyone else like to go?

advised it as only individual head shots consistent with change during COVID.

- Meeting participants confirmed that head shots had been a consistent thing for the College way before COVID, but it usually includes the year level and not just the class. Kids miss out on seeing photos of their friends in their books that were in other classes. Senior campus had all their year level included in their books, but junior campus was class only.
- Stuart advised that he will be pushing for class photos next year.
- The quality of the photos was generally considered good, but some parents mentioned issues with the background colour and appearance. This was particularly evident with the pale blue background and pale blue shirts.
- It was suggested to have class photos and different background colours in the future.
- The concerns and suggestions would be raised in a meeting with the photographers scheduled for Thursday.
- Karensa mentioned the topic of uniforms, specifically the absence of winter options for sports uniforms.
- Lachlan explained that Carlie has worked hard to get microfibre pants to match the sports jackets for both junior and senior campuses.
- Lachlan requests leniency in approving the new dress code since they don't have photos yet and proposes selling the new uniform as soon as they arrive. Noting the microfibre pants are purely for the sports uniform.
- Trish raised concerns about the lack of warm pants, not just for sport, but for the formal uniforms. Lachlan acknowledged the need for warmer options and promises to address it.
- The conversation shifted to the consideration of students participating in early morning sports and the proposal to allow them to wear the sports uniform for the entire day. Trish requested written confirmation of this arrangement as we need to support our children when they get sent to the office for wearing the uniform. Lachlan advised that this is one of the proposals for the dress code as well.
- The executive committee suggests a special meeting on May 22nd to further discuss the uniform concerns. Lachlan expresses his preference to avoid additional meetings as the issue is progressing already but is open to it if necessary.
- Cassie suggests forwarding concerns from absent parents and calling a special meeting once everything is in place.
- Lachlan agrees and plans to announce the availability of the new uniform once shipping details are confirmed.
- The group agrees to this approach.
- Lachlan emphasises the importance of effective communication and avoiding false starts, waiting until the items are available for purchase.

The Capalaba State College P&C has received an invitation for a volunteer afternoon tea on Sunday, May 21, from 3-5pm organised by Don Brown.

The executive team of both the P&C and the swim club subcommittee are unable to attend.

Two representatives from the general members are invited to attend, with the question asked if anyone present at the meeting being interested in attending.

RSVPs are requested by Friday, May 19, and interested individuals are asked to contact the person in charge. Attendees invited to talk to Cassie outside of this meeting if they want to attend. Lachlan highly recommends the events organised by Don Brown if anyone can go.

14.5. Any other General Business?

Capalaba College campus PCYC OHSC update:

- Georgie Roberts introduced herself as the new service manager, taking over from McKinley.
- Georgie mentioned that there is a new area manager as well and suggests having a meeting with the principal to discuss what's going on and introduce themselves.
- Georgie apologised for not being prepared since she only found out about staying in the role last week but assures that she will be better prepared next time.
- Georgie mentioned that there are a few new staff members, and they are looking to hire more.
- One staff member is graduating and may be leaving, so they are trying to hire replacements before that happens.
- Georgie mentioned going through the budget soon and hopes to acquire new resources for the room and to maintain a good relationship with the CDP building.
- Regarding the waitlist, Georgie mentions that there is no waitlist for already enrolled families, but they are still going through the waitlist for families that haven't enrolled yet.
- There is availability in the mornings but limited space in the afternoons.

Student Welfare Officer "Chappy", Hazel Woolnough, update:

- Hazel Woolnough from the Cage Foundation introduces herself and expresses gratitude for the invitation from Cassie.
- Hazel explains that she is involved with the Cage Foundation, which operates in the Redlands and covers both the junior and senior campuses.
- Hazel provides one-on-one support and group activities for students, focusing on resilience and confidence.
- She runs a successful kindness club on the junior campus, where students actively spread kindness and joy.
- Student referrals are received through parent approval, with Amy and Andrew handling referrals on the junior campus and Brendan on the senior campus.
- Hazel organises "Feel Good Friday" in the library, featuring mindfulness activities and games.
- They recently launched Trivia Day, which garnered a lot of interest and participation from teams.
- The Cage Foundation provides free school lunches, including sandwiches, fruits, and snacks, to support students in need.
- Hazel attends student support meetings on the senior campus.
- Parents can get in touch with Hazel by email at: hwool34@eq.edu.au if they have any questions or to simply get in touch.
- Karensa expressed appreciation for the work Hazel is doing.

Any other General Business updates:

- Stuart acknowledged P&C Day is coming up on Friday and wanted to take the opportunity to acknowledge the wonderful P&C the College has. He acknowledged that sometimes the P&C volunteers may not feel appreciated, but they are doing a wonderful job at the school. Even the turn out at tonight's meeting shows that the P&C is growing that in the community and making a real difference for the students. He thanked the P&C and commended to keep up the good work. Lachlan also later thanked the P&C for the work they do.

	<ul style="list-style-type: none"> Desma posed a question to the Principals, reflecting that as a Senior Campus family she had received an email about all the support people and who to contact for what. She hasn't seen anything for Junior and suggested it would be helpful to do the same for Junior. There was discussion around identifying the email and Trish advised it came from Elliot. Action: Stuart said that he would follow up and replicate it for junior campus. <p>Nil other general business.</p>
15. Applications for membership and recording of new members	<p>2 applications received: Henry P, Jade E</p> <p>Motion: That applications for membership received from Henry P and Jade E be accepted.</p> <p>Moved by: Cassie Wagstaff</p> <p>Any objections: N</p> <p>Approved: Y</p>
16. Date of next meeting	Monday 19 th June 2023 at 7:00pm
17. Close	7:57pm

Minutes prepared by

Cassie Wagstaff
P&C Assistant Secretary

Certified true and correct by

Cassandra Aldcroft
P&C President

Note these minutes were written post GM and utilising the General Meeting video recording

RATIFIED AT JUNE GENERAL MEETING 19TH JUNE 2023.

2023 Meeting Schedule – so you never have to miss another meeting again!!!

Term 1		Term 3	
January	No Meeting (school holidays)	July	Monday 17 th – 7pm
February	Monday 20 th – 7pm	August	Monday 21 st – 7pm
March	Monday 20 th (incl. AGM) – 6pm	September	No Meeting (school holidays)
Term 2		Term 4	
April	Monday 17 th – 7pm	October	Monday 16 th – 7pm
May	Monday 15 th – 7pm	November	Monday 20 th – 7pm
June	Monday 19 th – 7pm	December	No Meeting (school holidays)