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PnC Correspondence Register Extract for Meeting

Date	From	To	Subject
2023-11-01T00:34:33+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	New activity: Amie Baldwin - Swim Club
2023-11-01T00:59:18+00:00	feedback@messaging.squareup.com	Treasurer@capalabascpandc.com.au	A customer replied to your message
2023-11-01T01:29:01+00:00	cgapp75@gmail.com	uniforms@capalabascpandc.com.au	Re: Uniform shop Enquiry
2023-11-01T01:48:04+00:00	annettecambell1999@icloud.com	uniforms@capalabascpandc.com.au	Re:
2023-11-01T04:54:11+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	<input type="radio"/> New comment added: Swim Club query on repairs
2023-11-01T04:56:45+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	<input type="radio"/> New comment added: Swim Club query on repairs
2023-11-01T08:17:25+00:00	Treasurer@capalabascpandc.com.au	chairperson@capalabascpandc.com.au;exec@capalabascpandc.com.au;swimclub.officers@capalabascpandc.com.au;griffisna@gmail.com;kristina.haynes85@gmail.com	Assistant Treasurer Appointment
2023-11-01T10:04:59+00:00	kass@capalabascpandc.com.au	corro@capalabascpandc.com.au	Enquiry to sell raffle tickets
2023-11-01T15:12:44+00:00	Treasurer@capalabascpandc.com.au	chairperson@capalabascpandc.com.au	October accounts queries
2023-11-01T15:55:34+00:00	Treasurer@capalabascpandc.com.au	chairperson@capalabascpandc.com.au	Swim Club registration query
2023-11-01T20:42:36+00:00	cgapp75@gmail.com	uniforms@capalabascpandc.com.au	Re: Uniform shop Enquiry
2023-11-01T21:43:46+00:00	kass@capalabascpandc.com.au	corro@capalabascpandc.com.au	selling raffle tickets
2023-11-01T21:48:02+00:00	kass@capalabascpandc.com.au	corro@capalabascpandc.com.au	Christmas Raffle Table Setup
2023-11-01T21:53:36+00:00	kass@capalabascpandc.com.au	corro@capalabascpandc.com.au	Selling Raffle Tickets
2023-11-01T22:39:49+00:00	chairperson@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au	RE: Swim Club registration query
2023-11-01T22:50:38+00:00	chairperson@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au	RE: October accounts queries
2023-11-02T00:01:45+00:00	Treasurer@capalabascpandc.com.au	chairperson@capalabascpandc.com.au	Swim Club registration query
2023-11-02T03:38:39+00:00	Treasurer@capalabascpandc.com.au	chairperson@capalabascpandc.com.au	October accounts queries
2023-11-02T04:12:45+00:00	capalaba@wynnumretail.com	kass@capalabascpandc.com.au;corro@capalabascpandc.com.au	RE: Enquiry to sell raffle tickets
2023-11-03T02:33:15+00:00	michelle@capalabascpandc.com.au	capalabaa@bunnings.com.au	Seeking support for our Toilet Transformation Project
2023-11-03T07:10:21+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	New activity: Amie Baldwin
2023-11-05T23:49:17+00:00	chairperson@capalabascpandc.com.au	exec@capalabascpandc.com.au	Outside of GM Approval
2023-11-06T00:09:26+00:00	assistantsecretary@capalabascpandc.com.au	ewdun0@eq.edu.au;shoul16@eq.edu.au	Colour Run event photos.
2023-11-06T01:15:39+00:00	president@capalabascpandc.com.au	chairperson@capalabascpandc.com.au;exec@capalabascpandc.com.au;assistantsecretary@capalabascpandc.com.au;secretary@capalabascpandc.com.au	RE: Outside of GM Approval
2023-11-06T05:59:21+00:00	assistantsecretary@capalabascpandc.com.au	iris@bigpond.net.au	Yr12 graduation tree
2023-11-06T06:57:30+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	New activity: P&C contact details (Cass Aldcroft)
2023-11-06T07:38:53+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	<input type="radio"/> New comment added: P&C contact details (Cass Aldcroft)
2023-11-06T07:38:57+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	<input type="radio"/> New comment added: P&C contact details (Cass Aldcroft)
2023-11-06T11:34:01+00:00	secretary@capalabascpandc.com.au	tbask4@eq.edu.au	RE: Agenda item for November meeting
2023-11-06T11:38:17+00:00	secretary@capalabascpandc.com.au	bpowe112@eq.edu.au	RE: Your application for the Robot Head Battery purchase during P&C Wishlist Funding in Round One 2023
2023-11-06T11:38:37+00:00	secretary@capalabascpandc.com.au	ygee0@eq.edu.au	RE: Your application for Hospitality Equipment purchase during P&C Wishlist Funding in Round One 2023
2023-11-06T11:39:40+00:00	secretary@capalabascpandc.com.au	jquin10@eq.edu.au	RE: RE: Your application for the Junior Library Furniture purchase during P&C Wishlist Funding in Round One 2023
2023-11-06T11:50:02+00:00	bpowe112@eq.edu.au	secretary@capalabascpandc.com.au	Re: Your application for the Robot Head Battery purchase during P&C Wishlist Funding in Round One 2023
2023-11-06T21:07:11+00:00	kgenr5@eq.edu.au	corro@capalabascpandc.com.au	2nd Hand Uniforms
2023-11-06T21:15:02+00:00	secretary@capalabascpandc.com.au	kgenr5@eq.edu.au	Fwd: 2nd Hand Uniforms
2023-11-06T23:05:34+00:00	kylie.austin.12@hotmail.com	corro@capalabascpandc.com.au	Re: 2nd Hand Uniform Shop Consignments
2023-11-07T00:58:53+00:00	CapalabaAO@bunnings.com.au	michelle@capalabascpandc.com.au	RE: Seeking support for our Toilet Transformation Project
2023-11-07T01:46:04+00:00	secretary@capalabascpandc.com.au	antw.taf@gmail.com	Re: The Athlete's Foot School Rewards
2023-11-07T04:47:53+00:00	assistantsecretary@capalabascpandc.com.au	shoul16@eq.edu.au;tperr11@eq.edu.au	Yr 6 Polo Shirts
2023-11-07T05:18:16+00:00	chairperson@capalabascpandc.com.au	swimclub.officers@capalabascpandc.com.au;kristina.haynes85@gmail.com;Bianca_kemp@outlook.com;griffisna@gmail.com;exec@capalabascpandc.com.au	Monthly Swim Club Meeting
2023-11-07T05:18:17+00:00	chairperson@capalabascpandc.com.au	swimclub.officers@capalabascpandc.com.au;kristina.haynes85@gmail.com;Bianca_kemp@outlook.com;griffisna@gmail.com;exec@capalabascpandc.com.au	Monthly Swim Club Meeting
2023-11-07T05:18:18+00:00	chairperson@capalabascpandc.com.au	swimclub.officers@capalabascpandc.com.au;kristina.haynes85@gmail.com;Bianca_kemp@outlook.com;griffisna@gmail.com;exec@capalabascpandc.com.au	Monthly Swim Club Meeting
2023-11-07T06:24:56+00:00	assistantsecretary@capalabascpandc.com.au	cfree2@eq.edu.au	Invoices for reimbursement
2023-11-07T08:53:59+00:00	michelle@capalabascpandc.com.au	CapalabaAO@bunnings.com.au	Re: Seeking support for our Toilet Transformation Project
2023-11-07T23:51:03+00:00	secretary@capalabascpandc.com.au	exec@capalabascpandc.com.au	Fwd: 2024 Wish List Funding for College Captains
2023-11-08T01:00:52+00:00	kgenr5@eq.edu.au	corro@capalabascpandc.com.au	2024 Shoe Guide
2023-11-08T04:06:03+00:00	corro@capalabascpandc.com.au	members@capalabascpandc.com.au	<b>🌊 Dive In and Join Us - Be a Part of the Capalaba Amateur Swimming Club Sub-Committee!</b>
2023-11-22T23:28:36+00:00	chairperson@capalabascpandc.com.au	swimclub.officers@capalabascpandc.com.au	FW: [Capalaba College P&C] Multistep Registration - new submission
2023-11-28T22:10:03+00:00	chairperson@capalabascpandc.com.au	morgan.ellie1987@gmail.com	RE: [Capalaba College P&C] Multistep Registration - new submission
2023-11-30T11:27:06+00:00	operations@raffleink.com.au	corro@capalabascpandc.com.au	Capalaba State College P&C Association appreciates your support
2023-12-01T02:19:11+00:00	operations@raffleink.com.au	corro@capalabascpandc.com.au	Capalaba State College P&C Association appreciates your support
2023-12-01T02:20:27+00:00	operations@raffleink.com.au	corro@capalabascpandc.com.au	Capalaba State College P&C Association appreciates your support
2023-12-01T02:22:58+00:00	operations@raffleink.com.au	corro@capalabascpandc.com.au	Capalaba State College P&C Association appreciates your support
2023-12-01T02:23:49+00:00	operations@raffleink.com.au	corro@capalabascpandc.com.au	Capalaba State College P&C Association appreciates your support
2023-12-04T07:20:22+00:00	Treasurer@capalabascpandc.com.au	admin@livingcolourgroup.au	Capalaba State College Playground Art Quotation
2023-12-04T09:45:44+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	<input type="radio"/> New comment added: Michelle Martin
2023-12-04T10:32:23+00:00	assistantsecretary@capalabascpandc.com.au	pandcsqld@marsh.com	Year 6 Graduation Party - 8th December 2023 (Capalaba State College P&C)
2023-12-04T13:03:59+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	New activity: PCYC OSHC changes (Lauren Phillips)
2023-12-04T23:01:12+00:00	noreply@capalabapiranhas@swimtopia.net	corro@capalabascpandc.com.au	Who's ready to have some fun tonight?
2023-12-05T02:41:13+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	<input type="radio"/> New comment added: PCYC OSHC changes (Lauren Phillips)
2023-12-05T07:53:27+00:00	Treasurer@capalabascpandc.com.au	region29au@grkrarate.com	*** Overdue*** Invoice INV-0111 from Capalaba State College P&C Association for GKR Karate
2023-12-05T08:06:41+00:00	Treasurer@capalabascpandc.com.au	admin@advancedmetaltrecyclers.com.au	C10174266 Wave of Change bin exchange (Senior Campus) + CAC orange bin return (Junior Campus):

PnC Correspondence Register Extract for Meeting

2023-12-05T12:03:14+00:00	messaging-service@post.xero.com	corro@capalabascapandc.com.au	Quote QOS-QU-0018 from Quality Outdoor Solutions Pty Ltd for Capalaba State College P&C Association
2023-12-05T20:01:50+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Year 6 Grad Party Receipt
2023-12-05T21:08:59+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Snr Yarning Circle (Cass Aldcroft)
2023-12-05T23:39:58+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-06T00:58:50+00:00	pandcsqld@marsh.com	assistantsecretary@capalabascapandc.com.au	Capalaba State College P&C Association   Year 6 Graduation Celebration Disco @ College Premises – 08.12.2023
2023-12-06T01:11:00+00:00	president@capalabascapandc.com.au	dominos.capalaba@gmail.com	Supply of Pizzas for Capalaba State College
2023-12-06T02:03:20+00:00	Treasurer@capalabascapandc.com.au	admin@livingcolourgroup.au	Living Colour Group
2023-12-06T02:05:46+00:00	Treasurer@capalabascapandc.com.au	shoul16@eq.edu.au	Playground Markings
2023-12-06T02:10:24+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-06T03:56:09+00:00	Treasurer@capalabascapandc.com.au	Stacey.Tripp@cba.com.au	Capalaba State College Swim Club 10889534 fee query
2023-12-06T11:49:12+00:00	Treasurer@capalabascapandc.com.au	admin@livingcolourgroup.au	SWMS from Living Colour Group
2023-12-06T12:30:49+00:00	Treasurer@capalabascapandc.com.au	treasurer@capalabaswimmingclub.org.au	Bunnings BBQ \$18.52 receipt required
2023-12-06T12:46:51+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-06T22:14:53+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Pool Lane Ropes (Lauren Phillips)
2023-12-07T00:57:41+00:00	chairperson@capalabaswimmingclub.org.au	swimclub.officers@capalabascapandc.com.au	Papers - Swim Club Meeting 7th Dec
2023-12-07T01:14:54+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-07T03:05:44+00:00	Treasurer@capalabascapandc.com.au	treasurer@capalabaswimmingclub.org.au	Swim Club Nov'23 report
2023-12-07T03:44:05+00:00	AccountRight@apps.myob.com	corro@capalabascapandc.com.au	Invoice IV0000001066; From The Robinson Family Trust
2023-12-07T04:46:23+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-07T04:46:33+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-07T05:35:38+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-07T05:52:03+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-07T05:54:10+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-07T06:36:02+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Year 6 Fri Night Hall (Cass Aldcroft)
2023-12-07T07:03:38+00:00	president@capalabascapandc.com.au	corro@capalabascapandc.com.au	Christmas Raffle 2023 - Drawing Tomorrow!
2023-12-07T08:01:16+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;zoya@capalabascapandc.com.au	Exec Decision REQD - pay plumber
2023-12-07T08:27:36+00:00	secretary@capalabascapandc.com.au	president@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;zoya@capalabascapandc.com.au	RE: Exec Decision REQD - pay plumber
2023-12-07T10:36:58+00:00	kass@capalabascapandc.com.au	corro@capalabascapandc.com.au	Christmas Raffle
2023-12-07T12:35:27+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Lost property (Cass Aldcroft)
2023-12-07T18:46:56+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: Lost property (Cass Aldcroft)
2023-12-07T21:17:53+00:00	president@capalabascapandc.com.au	mhar399@eq.edu.au	Today - Friday
2023-12-07T22:36:39+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Amie Baldwin (Pool access over holidays)
2023-12-07T23:05:33+00:00	zoya@capalabascapandc.com.au	secretary@capalabascapandc.com.au;president@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au	Re: Exec Decision REQD - pay plumber
2023-12-07T23:45:06+00:00	zoya@capalabascapandc.com.au	lthat4@eq.edu.au	Email to send to preppies
2023-12-08T00:39:26+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Zoya Slavinskaya
2023-12-08T01:55:11+00:00	assistantsecretary@capalabascapandc.com.au	zoya@capalabascapandc.com.au;secretary@capalabascapandc.com.au;president@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	RE: Exec Decision REQD - pay plumber
2023-12-08T02:27:54+00:00	president@capalabascapandc.com.au	assistantsecretary@capalabascapandc.com.au;zoya@capalabascapandc.com.au;secretary@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	RE: Exec Decision REQD - pay plumber
2023-12-08T09:06:46+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Lost property (Cass Aldcroft)
2023-12-09T03:34:37+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: WAAP Snr Yarning Circle (Cass Aldcroft)
2023-12-10T05:15:13+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	From_BrotherDevice
2023-12-10T05:15:26+00:00	FromBrotherDevice@brother.com	uniforms@capalabascapandc.com.au	From_BrotherDevice
2023-12-10T05:34:52+00:00	FromBrotherDevice@brother.com	uniforms@capalabascapandc.com.au	From_BrotherDevice
2023-12-10T05:34:53+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	From_BrotherDevice
2023-12-10T06:07:41+00:00	FromBrotherDevice@brother.com	uniforms@capalabascapandc.com.au	From_BrotherDevice
2023-12-10T06:07:42+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	From_BrotherDevice
2023-12-10T22:54:26+00:00	president@capalabascapandc.com.au	john.caves@bigpond.com	Uniform Shop consignment 272
2023-12-11T09:08:35+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: No access dates (Cass Aldcroft)
2023-12-11T22:06:24+00:00	chairperson@capalabaswimmingclub.org.au	caitlinlau@outlook.com	RE: [Capalaba College P&C] Multistep Registration - new submission
2023-12-11T22:14:07+00:00	noreply@capalabapiranhas@swimtopia.net	corro@capalabascapandc.com.au	Welcome to the Piranhas Swim Club
2023-12-12T02:16:33+00:00	president@capalabascapandc.com.au	corro@capalabascapandc.com.au	2nd Hand Uniforms - Consignment Form
2023-12-12T05:35:50+00:00	secretary@capalabascapandc.com.au	uniforms@capalabascapandc.com.au	Fwd: Uniform Shop consignment 272
2023-12-12T05:57:48+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	raffle count sheets
2023-12-12T05:58:38+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	raffle count sheets
2023-12-12T06:06:08+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	From_BrotherDevice
2023-12-12T06:06:09+00:00	FromBrotherDevice@brother.com	uniforms@capalabascapandc.com.au	From_BrotherDevice
2023-12-12T06:06:44+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	From_BrotherDevice
2023-12-12T06:06:48+00:00	FromBrotherDevice@brother.com	uniforms@capalabascapandc.com.au	From_BrotherDevice
2023-12-12T06:59:24+00:00	president@capalabascapandc.com.au	shopping@capalabapark.com.au	Donation of \$50 gift card - towards the Capalaba State College Connection Corridor
2023-12-12T19:00:29+00:00	kass@capalabascapandc.com.au	corro@capalabascapandc.com.au	Capalaba State College P&C Needs your help!!
2023-12-12T21:38:52+00:00	orders@capalabascapandc.com.au	alicelove@hotmail.com.au	Re: Today I missed the second hand uniform shop
2023-12-12T22:22:28+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: No access dates (Cass Aldcroft)
2023-12-12T22:26:36+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🗨 New comment added: No access dates (Cass Aldcroft)
2023-12-12T23:27:55+00:00	FromBrotherDevice@brother.com	corro@capalabascapandc.com.au	raffle count sheets

2023-12-13T01:09:10+00:00	president@capalabascapandc.com.au	swimclub.officers@capalabascapandc.com.au;exec@capalabascapandc.com.au	Nil Access to School Grounds (Junior)
2023-12-13T05:55:57+00:00	president@capalabascapandc.com.au	jordanrose14@outlook.com	2nd hand uniforms - Microfibre Jacket
2023-12-13T06:50:13+00:00	jordanrose14@outlook.com	president@capalabascapandc.com.au	Re: 2nd hand uniforms - Microfibre Jacket
2023-12-13T12:16:03+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;zoya@capalabascapandc.com.au	Re: Exec Decision REQD - pay plumber
2023-12-13T23:54:37+00:00	president@capalabascapandc.com.au	yassymae@hotmail.com	Consignment 004 2nd Hand Uniform Shop
2023-12-13T23:57:00+00:00	president@capalabascapandc.com.au	pahanunotjolic@yahoo.com.au	2nd Hand Uniforms - Consignment 241
2023-12-13T23:57:45+00:00	yassymae@hotmail.com	president@capalabascapandc.com.au	Re: Consignment 004 2nd Hand Uniform Shop
2023-12-14T00:00:19+00:00	president@capalabascapandc.com.au	yassymae@hotmail.com	RE: Consignment 004 2nd Hand Uniform Shop
2023-12-17T23:58:38+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🕒 New comment added: Amie Baldwin (Pool access over holidays)
2023-12-18T00:09:48+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🕒 New comment added: No access dates (Cass Aldcroft)
2023-12-18T00:11:38+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🕒 New comment added: No access dates (Cass Aldcroft)
2023-12-18T00:49:59+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🕒 New comment added: WAAP Snr Yarning Circle (Cass Aldcroft)
2023-12-18T03:47:36+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-18T03:47:38+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-18T03:47:43+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-18T03:47:48+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-18T03:47:51+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-18T03:47:56+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-18T03:47:58+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
2023-12-19T00:11:54+00:00	president@capalabascapandc.com.au	qos@outlook.com.au;zoya@capalabascapandc.com.au	RE: Quote QOS-QU-0018 from Quality Outdoor Solutions Pty Ltd for Capalaba State College P&C Association
2023-12-19T01:38:15+00:00	Treasurer@capalabascapandc.com.au	admin@livingcolourgroup.au	WAAP signature please
2023-12-19T02:00:13+00:00	Treasurer@capalabascapandc.com.au	admin@advancedmetalrecyclers.com.au	C10174266 Wave of Change bin exchange (Senior Campus) + C4C orange bin return (Junior Campus):
2023-12-19T07:54:40+00:00	qos@outlook.com.au	president@capalabascapandc.com.au;zoya@capalabascapandc.com.au	Re: Quote QOS-QU-0018 from Quality Outdoor Solutions Pty Ltd for Capalaba State College P&C Association
2023-12-19T23:10:50+00:00	chairperson@capalabaswimmingclub.org.au	moana@therealmoana.com.au	Re: [Capalaba College P&C] Multistep Registration - new submission
2023-12-20T01:43:16+00:00	zoya@capalabascapandc.com.au	president@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	Re: Exec Decision REQD - pay plumber
2023-12-20T01:53:38+00:00	president@capalabascapandc.com.au	zoya@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	RE: Exec Decision REQD - pay plumber
2023-12-20T02:31:33+00:00	zoya@capalabascapandc.com.au	president@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	Re: Exec Decision REQD - pay plumber
2023-12-20T02:33:50+00:00	zoya@capalabascapandc.com.au	president@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	Re: Exec Decision REQD - pay plumber
2023-12-20T02:35:00+00:00	president@capalabascapandc.com.au	zoya@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	Re: Exec Decision REQD - pay plumber
2023-12-20T02:49:30+00:00	Treasurer@capalabascapandc.com.au	president@capalabascapandc.com.au;zoya@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au	Re: Exec Decision REQD - pay plumber
2023-12-21T07:11:52+00:00	grants@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;president@capalabascapandc.com.au;correspondence@capalabascapandc.com.au	FW: Receipt_HREC000788_53483_FTQIABM000002 [SEC=OFFICIAL]
2023-12-22T00:03:49+00:00	assistantsecretary@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Advice from Carlie re Living Colour work
2023-12-22T00:09:33+00:00	assistantsecretary@capalabascapandc.com.au	president@capalabascapandc.com.au	Yarning Circle asana stuff
2023-12-22T01:35:11+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	🕒 New comment added: WAAP Snr Yarning Circle (Cass Aldcroft)
2023-12-29T10:15:07+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Payment Details
2023-12-30T12:08:13+00:00	Treasurer@capalabascapandc.com.au	Stacey.Tripp@cba.com.au	Capalaba State College Swim Club 10889534 fee query
2023-12-31T00:52:46+00:00	Treasurer@capalabascapandc.com.au	Stacey.Tripp@cba.com.au	Capalaba State College Swim Club 10889534 fee query

Month	Date	From	To	Subject
JAN	2024-01-04T03:13:34+00:00	secretary@capalabascapandc.com.au	Info@bettercallplumbing.com.au	Re: Fence Advertising
JAN	2024-01-04T12:30:53+00:00	president@capalabascapandc.com.au	Irmcooney@gmail.com	Re: 2nd Hand Uniform Consignment 240
JAN	2024-01-05T22:45:19+00:00	kass@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;caitlin@capalabascapandc.com.au	Re: CONSIGNMENT 277
JAN	2024-01-07T21:39:02+00:00	assistantsecretary@capalabascapandc.com.au	members@capalabascapandc.com.au	Working Bee - Toilet Transformation Project - this weekend!!
JAN	2024-01-08T10:10:00+00:00	noreply@123formbuilder.com	corro@capalabascapandc.com.au	New P&C Membership Katrina Hughes
JAN	2024-01-08T12:51:55+00:00	Treasurer@capalabascapandc.com.au	kass@capalabascapandc.com.au;caitlin@capalabascapandc.com.au	CONSIGNMENT 277
JAN	2024-01-08T23:18:14+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New comment added: WAAP Inr and Snr Playground Art (Karensa Gock)
JAN	2024-01-09T08:23:14+00:00	secretary@capalabascapandc.com.au	Info@bettercallplumbing.com.au	Re: Fence Advertising
JAN	2024-01-09T00:40:23+00:00	secretary@capalabascapandc.com.au	print@widowbristling.au	Re: #5002 BCP Capalaba Fence Signage
JAN	2024-01-09T00:46:39+00:00	assistantsecretary@capalabascapandc.com.au	pandcqltd@marsh.com	Working Bee - Capalaba State College P&C (13/14thJan)
JAN	2024-01-09T01:10:17+00:00	pandcqltd@marsh.com	assistantsecretary@capalabascapandc.com.au	Capalaba State College P&C Association   Working Bee / Toilet Maintenance - Painting @ College Premises 13-14 January 2024 (Inclusive)
JAN	2024-01-09T02:22:33+00:00	Treasurer@capalabascapandc.com.au	admin@livingcolourgroup.au	RE: Living Colour Group - Purchase Order P00001
JAN	2024-01-09T03:52:54+00:00	Info@bettercallplumbing.com.au	secretary@capalabascapandc.com.au	Re: Fence Advertising
JAN	2024-01-09T08:30:14+00:00	stephrunstein@gmail.com	uniforms@capalabascapandc.com.au	Consignment form
JAN	2024-01-09T13:51:27+00:00	Treasurer@capalabascapandc.com.au	treasurer@capalabascapandc.com.au	CommBiz user identification
JAN	2024-01-10T02:19:31+00:00	maddiedplock115978@gmail.com	uniforms@capalabascapandc.com.au	
JAN	2024-01-14T14:40:49+00:00	Treasurer@capalabascapandc.com.au	treasurer@capalabascapandc.com.au	CBA bank account structure
JAN	2024-01-15T00:03:18+00:00	noreply@messagingsquareup.com	uniforms@capalabascapandc.com.au	You have a new appointment with Natasha Houghton
JAN	2024-01-15T21:15:06+00:00	chairperson@capalabascapandc.com.au	halfsirr@gmail.com	Piranhas Swim Club
JAN	2024-01-15T21:43:28+00:00	chairperson@capalabascapandc.com.au	Capalaba@parliament.qld.gov.au	Re: Capalaba Piranhas
JAN	2024-01-15T22:46:57+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Amie Baldwin (Pool ready for Tuesday 23rd Jan)
JAN	2024-01-16T01:03:59+00:00	president@capalabascapandc.com.au	daniel.v.black@hotmail.com	2nd Hand Uniforms Consignment Form
JAN	2024-01-16T01:04:55+00:00	president@capalabascapandc.com.au	tdacey@bigpond.com	2nd Hand Uniforms Consignment Form
JAN	2024-01-16T01:06:17+00:00	uniforms@capalabascapandc.com.au	natashahoughton@rocketmail.com	RE: You have a new appointment with Natasha Houghton
JAN	2024-01-16T02:15:59+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Mother's Day Stall purchase reimbursement requested
JAN	2024-01-16T02:42:18+00:00	kgenr5@eq.edu.au	corro@capalabascapandc.com.au	2nd hand uniforms
JAN	2024-01-16T04:28:29+00:00	chairperson@capalabascapandc.com.au	Bianca_kemp@outlook.com;vice-chairperson@capalabascapandc.com.au;treasurer@capalabascapandc.com.au	Swim Cub Catch up - 16.1.24
JAN	2024-01-16T05:03:44+00:00	noreply@capalabapiranhas@swimtopia.net	correspondence@capalabascapandc.com.au	Welcome Back!
JAN	2024-01-16T05:24:42+00:00	chairperson@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;treasurer@capalabascapandc.com.au;exec@capalabascapandc.com.au	Don Browns Donation
JAN	2024-01-16T05:29:57+00:00	president@capalabascapandc.com.au	chairperson@capalabascapandc.com.au;treasurer@capalabascapandc.com.au;treasurer@capalabascapandc.com.au;exec@capalabascapandc.com.au	Re: Don Browns Donation
JAN	2024-01-16T05:50:59+00:00	kgenr5@eq.edu.au	corro@capalabascapandc.com.au	Re: 2nd hand uniforms
JAN	2024-01-16T05:55:28+00:00	chairperson@capalabascapandc.com.au	president@capalabascapandc.com.au	Re: Don Browns Donation
JAN	2024-01-16T23:31:07+00:00	michelle@capalabascapandc.com.au	rcc@redland.qld.gov.au	Request to mow lawns Capalaba State College - Mt Cotton and School Rd
JAN	2024-01-16T23:36:32+00:00	secretary@capalabascapandc.com.au	president@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au	Re: Mother's Day Stall purchase reimbursement requested
JAN	2024-01-17T05:09:05+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Zoya Slavinskaya
JAN	2024-01-17T10:15:14+00:00	president@capalabascapandc.com.au	tiff.l.smith92@gmail.com	Saturday appointment
JAN	2024-01-18T03:24:25+00:00	michelle@capalabascapandc.com.au	ParklandConsAdmin@redland.qld.gov.au	Re: Request to mow lawns Capalaba State College - Mt Cotton and School Rd (CROP683762)
JAN	2024-01-18T10:29:50+00:00	no-reply@capalabascapandc.com.au	loisanne-emma@hotmail.com	Capalaba Piranhas Swim Club
JAN	2024-01-18T22:30:18+00:00	zoya@capalabascapandc.com.au	shoul16@eq.edu.au	PLS Help - Prep Welcome Picnic on Sunday!
JAN	2024-01-18T22:54:47+00:00	president@capalabascapandc.com.au	lye@mtcottonrdnews.com.au	Dancing Dudes
JAN	2024-01-18T22:54:47+00:00	president@capalabascapandc.com.au	lye@mtcottonrdnews.com.au	Dancing Dudes
JAN	2024-01-18T23:04:18+00:00	president@capalabascapandc.com.au	mquin4@eq.edu.au;job1514@eq.edu.au	RE: Junior Campus Welcome Disco - Collaboration and Planning
JAN	2024-01-18T23:04:18+00:00	president@capalabascapandc.com.au	mquin4@eq.edu.au;job1514@eq.edu.au	RE: Junior Campus Welcome Disco - Collaboration and Planning
JAN	2024-01-19T03:00:27+00:00	president@capalabascapandc.com.au	marketing@capalabascapandc.com.au	Capalaba State College P&C Catch Ups
JAN	2024-01-19T10:12:13+00:00	secretary@capalabascapandc.com.au	josh.swarts@gmail.com	Re: A few questions
JAN	2024-01-19T22:08:37+00:00	daniel.v.black@hotmail.com	president@capalabascapandc.com.au	Re: 2nd Hand Uniforms Consignment Form
JAN	2024-01-19T22:11:35+00:00	president@capalabascapandc.com.au	daniel.v.black@hotmail.com	Re: 2nd Hand Uniforms Consignment Form
JAN	2024-01-19T22:15:35+00:00	daniel.v.black@hotmail.com	president@capalabascapandc.com.au	Re: 2nd Hand Uniforms Consignment Form
JAN	2024-01-19T22:17:23+00:00	president@capalabascapandc.com.au	daniel.v.black@hotmail.com	Re: 2nd Hand Uniforms Consignment Form
JAN	2024-01-20T01:36:12+00:00	chairperson@capalabascapandc.com.au	president@capalabascapandc.com.au	Re: Don Browns Donation
JAN	2024-01-20T02:36:15+00:00	president@capalabascapandc.com.au	chairperson@capalabascapandc.com.au	Re: Don Browns Donation
JAN	2024-01-20T04:12:05+00:00	chairperson@capalabascapandc.com.au	president@capalabascapandc.com.au	Re: Don Browns Donation
JAN	2024-01-20T06:46:21+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Open comment added: Swim Club query on repairs
JAN	2024-01-20T06:54:44+00:00	secretary@capalabascapandc.com.au	Capalaba@parliament.qld.gov.au	Re: Esky and marquee hire
JAN	2024-01-20T23:58:27+00:00	assistantsecretary@capalabascapandc.com.au	chairperson@capalabascapandc.com.au;president@capalabascapandc.com.au	Re: Don Browns Donation
JAN	2024-01-21T05:05:01+00:00	chairperson@capalabascapandc.com.au	Natalie@capalabaoutpost.com.au	Donation - Capalaba State College
JAN	2024-01-21T06:24:06+00:00	michelle@capalabascapandc.com.au	Capalaba@burnings.com.au	Re: toilet project
JAN	2024-01-21T06:32:41+00:00	michelle@capalabascapandc.com.au	glenn.holloway@duku.com.au	Capalaba State College Toilet Project - Working Bee
JAN	2024-01-21T21:17:59+00:00	noreply@123formbuilder.com	corro@capalabascapandc.com.au	New P&C Membership Emily Johns
JAN	2024-01-21T22:00:08+00:00	Info@glowstix.com.au	secretary@capalabascapandc.com.au	Re: Glowstix Australia Website Enquiry
JAN	2024-01-22T00:01:43+00:00	secretary@capalabascapandc.com.au	assistantsecretary@capalabascapandc.com.au;chairperson@capalabascapandc.com.au;president@capalabascapandc.com.au	Re: Don Browns Donation
JAN	2024-01-22T00:30:39+00:00	cfree2@eq.edu.au	secretary@capalabascapandc.com.au	P&C Meeting Dates
JAN	2024-01-22T02:36:23+00:00	noreply@messagingsquareup.com	uniforms@capalabascapandc.com.au	Your appointment with Leanne Gillam has been cancelled
JAN	2024-01-22T04:59:44+00:00	chairperson@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;treasurer@capalabascapandc.com.au	Invoice Payment FW: Starter Gun
JAN	2024-01-22T20:54:33+00:00	secretary@capalabascapandc.com.au	claytonbridget70@gmail.com	Capalaba Piranhas Swim Club
JAN	2024-01-22T22:13:32+00:00	chairperson@capalabascapandc.com.au	halfsirr@gmail.com	Capalaba Piranhas
JAN	2024-01-22T22:46:39+00:00	chairperson@capalabascapandc.com.au	halfsirr@gmail.com	Re: [Capalaba College P&C] Multistep Registration - new submission
JAN	2024-01-22T23:03:14+00:00	chairperson@capalabascapandc.com.au	ira@bigpond.net.au	Capalaba Piranhas Swim Club
JAN	2024-01-22T23:19:03+00:00	noreply@capalabapiranhas@swimtopia.net	correspondence@capalabascapandc.com.au	We are back!
JAN	2024-01-23T00:54:47+00:00	secretary@capalabascapandc.com.au	Capalaba@parliament.qld.gov.au	Re: P&C Meeting dates for Term 1
JAN	2024-01-23T00:55:42+00:00	secretary@capalabascapandc.com.au	cfree2@eq.edu.au	RE: P&C Meeting Dates
JAN	2024-01-23T01:03:04+00:00	assistantsecretary@capalabascapandc.com.au	shoul16@eq.edu.au;tperr11@eq.edu.au	lpads for Jnr Disco - 9th Feb 2024
JAN	2024-01-23T01:19:15+00:00	chairperson@capalabascapandc.com.au	president@capalabascapandc.com.au	Re: Disco Donations
JAN	2024-01-23T02:27:13+00:00	president@capalabascapandc.com.au	chairperson@capalabascapandc.com.au	Re: Disco Donations
JAN	2024-01-23T02:36:02+00:00	chairperson@capalabascapandc.com.au	president@capalabascapandc.com.au	Re: Disco Donations
JAN	2024-01-23T03:30:48+00:00	Treasurer@capalabascapandc.com.au	chairperson@capalabascapandc.com.au;treasurer@capalabascapandc.com.au	Re: Invoice Payment FW: Starter Gun
JAN	2024-01-23T04:16:59+00:00	Treasurer@capalabascapandc.com.au	sales@discountparty-supplies.com.au	P&C bulk purchase discount
JAN	2024-01-23T06:01:28+00:00	sales@discountparty-supplies.com.au	Treasurer@capalabascapandc.com.au	Re: P&C bulk purchase discount
JAN	2024-01-23T09:40:20+00:00	assistantsecretary@capalabascapandc.com.au	secretary@capalabascapandc.com.au;president@capalabascapandc.com.au;treasurer@capalabascapandc.com.au	Re: Mother's Day Stall purchase reimbursement requested
JAN	2024-01-23T10:15:53+00:00	assistantsecretary@capalabascapandc.com.au	pandcqltd@marsh.com	Capalaba State College P&C - Junior Disco -
JAN	2024-01-23T11:56:10+00:00	noreply@messagingsquareup.com	uniforms@capalabascapandc.com.au	You have a new appointment with Ayumi Powell
JAN	2024-01-23T21:13:47+00:00	pandcqltd@marsh.com	assistantsecretary@capalabascapandc.com.au	Capalaba State College P&C Association   Disco @ School Premises - 09.02.2024
JAN	2024-01-23T21:32:11+00:00	chairperson@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;treasurer@capalabascapandc.com.au	FW: FW: Invoice Payment FW: Starter Gun
JAN	2024-01-23T22:24:49+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	New activity: Jnr Hall reservation - Monday 19th Feb (Lauren Phillips)
JAN	2024-01-24T00:46:54+00:00	chairperson@capalabascapandc.com.au	Natalie@capalabaoutpost.com.au	Re: Donation - Capalaba State College
JAN	2024-01-24T02:56:16+00:00	noreply@messagingsquareup.com	uniforms@capalabascapandc.com.au	You requested a refund for \$15.00
JAN	2024-01-24T03:39:37+00:00	noreply@capalabapiranhas@swimtopia.net	correspondence@capalabascapandc.com.au	Wrap up 24th Jan
JAN	2024-01-24T03:58:55+00:00	Treasurer@capalabascapandc.com.au	sales@discountparty-supplies.com.au	Re: P&C bulk purchase discount
JAN	2024-01-24T05:11:59+00:00	ewdun0@eq.edu.au	ewdun0@eq.edu.au	RE: House banners - need files
JAN	2024-01-24T05:52:03+00:00	ewdun0@eq.edu.au	assistantsecretary@capalabascapandc.com.au	FW: House banners - need files
JAN	2024-01-24T06:03:37+00:00	noreply@messagingsquareup.com	uniforms@capalabascapandc.com.au	We refunded your customer \$15.00

JAN	2024-01-24T06:43:49+00:00	Treasurer@capalabascandc.com.au	admin@livingcolourgroup.au	Living Colour Group - Purchase Order PO001
JAN	2024-01-24T15:35:04+00:00	secretary@capalabascandc.com.au	Capalaba@parliament.qld.gov.au	RE: Re: Esky and marquee hire
JAN	2024-01-24T23:24:47+00:00	chairperson@capalabaswimmingclub.org.au	swimclub.officers@capalabascandc.com.au	FW: Capalaba SC - Pool Lease
JAN	2024-01-27T04:39:35+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: Amie Baldwin - Email to All New enrolling families
JAN	2024-01-28T00:41:26+00:00	noreply@capalabapirinhas@swimtopia.net	corro@capalabascandc.com.au	Welcome to the Piranhas Swim Club
JAN	2024-01-28T00:49:21+00:00	chairperson@capalabaswimmingclub.org.au	margm.ellie1997@gmail.com	RE: [Capalaba College P&C] Multistep Registration - new submission
JAN	2024-01-28T04:41:15+00:00	no-reply@asana.com	corro@capalabascandc.com.au	🗨 New comment added: Jnr Hall Security Code (Cass Aldcroft)
JAN	2024-01-28T04:59:04+00:00	president@capalabascandc.com.au	henry.pike.mp@aph.gov.au	Invitation to Volunteer at Capalaba State College Junior Welcome Disco - Strengthening Community Ties
JAN	2024-01-28T05:00:47+00:00	president@capalabascandc.com.au	Capalaba@parliament.qld.gov.au	Invitation to Volunteer at Capalaba State College Junior Welcome Disco - Strengthening Community Ties
JAN	2024-01-28T05:03:14+00:00	president@capalabascandc.com.au	adela.beridge@redland.qld.gov.au	Invitation to Volunteer at Capalaba State College Junior Welcome Disco - Strengthening Community Ties
JAN	2024-01-28T05:06:06+00:00	president@capalabascandc.com.au	redlands@poc.org.au	Invitation to Volunteer at Capalaba State College Junior Welcome Disco - Strengthening Community Ties
JAN	2024-01-28T12:26:02+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: Junior Disco Marketing (Cass Aldcroft)
JAN	2024-01-28T21:30:21+00:00	no-reply@asana.com	corro@capalabascandc.com.au	🗨 New comment added: Jnr Hall reservation - Monday 19th Feb (Lauren Phillips)
JAN	2024-01-28T21:45:40+00:00	assistantsecretary@capalabascandc.com.au	ewdun0@eq.edu.au	RE: House banners - need files
JAN	2024-01-28T21:52:46+00:00	president@capalabascandc.com.au	sb507williams@gmail.com	Raffle Vouchers
JAN	2024-01-28T21:58:07+00:00	president@capalabascandc.com.au	caith@willowbrimprintsign.au	P&C signage
JAN	2024-01-28T22:56:01+00:00	president@capalabascandc.com.au	mquin46@eq.edu.au	Face Painters Junior Disco
JAN	2024-01-28T23:15:32+00:00	assistantsecretary@capalabascandc.com.au	president@capalabascandc.com.au;mquin46@eq.edu.au	RE: Face Painters Junior Disco
JAN	2024-01-28T23:32:26+00:00	noreply@capalabapirinhas@swimtopia.net	corro@capalabascandc.com.au	Welcome to the Piranhas Swim Club
JAN	2024-01-29T00:44:47+00:00	assistantsecretary@capalabascandc.com.au	mharr399@eq.edu.au	RE: Invitation – 2024 Capalaba State College Investiture Ceremony – Tuesday 6 February
JAN	2024-01-29T00:52:54+00:00	Glenn.Holloway@dulux.com.au	michelle@capalabascandc.com.au	RE: Capalaba State College Toilet Project - Working Bee
JAN	2024-01-29T01:36:12+00:00	assistantsecretary@capalabascandc.com.au	mquin46@eq.edu.au	RE: Face Painters Junior Disco
JAN	2024-01-29T01:45:35+00:00	secretary@capalabascandc.com.au	sales@everythingflows.com.au	Re. Button batteries and shipping
JAN	2024-01-29T01:57:47+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: Borrowing Tables/Chairs/Bins - Disco (Lauren)
JAN	2024-01-29T02:47:01+00:00	mquin46@eq.edu.au	assistantsecretary@capalabascandc.com.au	Re: Face Painters Junior Disco
JAN	2024-01-29T03:00:04+00:00	assistantsecretary@capalabascandc.com.au	mquin46@eq.edu.au	RE: Face Painters Junior Disco
JAN	2024-01-29T05:37:42+00:00	Treasurer@capalabascandc.com.au	gwhte57@gmail.com	Capalaba State College P&C Financials For 2023
JAN	2024-01-29T11:57:18+00:00	president@capalabascandc.com.au	Treasurer@capalabascandc.com.au	Costco Reimbursement
JAN	2024-01-30T00:56:16+00:00	chairperson@capalabaswimmingclub.org.au	treasurer@capalabaswimmingclub.org.au	Fair Play Vouchers
JAN	2024-01-30T01:21:54+00:00	president@capalabascandc.com.au	bretta2016@outlook.com	Junior Disco Fri 9th Feb
JAN	2024-01-30T02:31:32+00:00	Treasurer@capalabascandc.com.au	marketing@beaconlighting.com.au	Capalaba State College P&C - SKU 229150 Ultra Light Portable Rechargeable Battery Kit
JAN	2024-01-30T02:58:37+00:00	Treasurer@capalabascandc.com.au	r.prasser@totaltools.com.au	Capalaba State College P&C - SKU 127998 Detroit 50W Led Worklight With Extension Socket Det50Wacled
JAN	2024-01-30T03:17:46+00:00	Treasurer@capalabascandc.com.au	customerservice@milwaukeeool.com.au	Capalaba State College P&C - M18™ High Output Stand Area Light and M18™ Redlithium™-Ion High Output™ 8.0Ah Battery
JAN	2024-01-30T11:53:20+00:00	no-reply@asana.com	corro@capalabascandc.com.au	🗨 New comment added: Michelle Martin
JAN	2024-01-30T23:10:33+00:00	noreply@capalabapirinhas@swimtopia.net	corro@capalabascandc.com.au	Welcome to the Piranhas Swim Club
JAN	2024-01-30T23:47:50+00:00	no-reply@capalabapirinhas@swimtopia.net	corro@capalabascandc.com.au	Update
JAN	2024-01-31T01:32:36+00:00	bretta2016@outlook.com	president@capalabascandc.com.au	RE: Junior Disco Fri 9th Feb
JAN	2024-01-31T01:57:38+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
JAN	2024-01-31T01:59:32+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: WAAP Snr Yarning Circle (Cass Aldcroft)
JAN	2024-01-31T02:04:53+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: Jnr Hall Security Code (Cass Aldcroft)
JAN	2024-01-31T02:08:59+00:00	no-reply@asana.com	corro@capalabascandc.com.au	🗨 New comment added: Pool Solar Heating (Cass Aldcroft)
JAN	2024-01-31T02:55:28+00:00	chairperson@capalabaswimmingclub.org.au	president@capalabascandc.com.au;Treasurer@capalabascandc.com.au;secretary@capalabascandc.com.au;assistantsecretary@capalabascandc.com.au	Invoice Required RE: Disco Donations
JAN	2024-01-31T03:12:17+00:00	president@capalabascandc.com.au	bretta2016@outlook.com	RE: Junior Disco Fri 9th Feb
JAN	2024-01-31T03:22:17+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: Amie Baldwin (Pool ready for Tuesday 23rd Jan)
JAN	2024-01-31T03:49:51+00:00	Treasurer@capalabascandc.com.au	tbask4@eq.edu.au	College logo installation - Senior campus
JAN	2024-01-31T03:53:56+00:00	Treasurer@capalabascandc.com.au	customerservice@milwaukeeool.com.au	Capalaba State College P&C - M18™ High Output Stand Area Light and M18™ Redlithium™-Ion High Output™ 8.0Ah Battery
JAN	2024-01-31T05:18:32+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: WAAP Jnr and Snr Playground Art (Karensa Gock)
JAN	2024-01-31T05:21:23+00:00	chairperson@capalabaswimmingclub.org.au	Capalaba@parliament.qld.gov.au	RE: Capalaba Piranhas
JAN	2024-01-31T05:29:34+00:00	no-reply@asana.com	corro@capalabascandc.com.au	New activity: Jnr Hall reservation - Monday 19th Feb (Lauren Phillips)
JAN	2024-01-31T05:41:34+00:00	chairperson@capalabaswimmingclub.org.au	swimclub.officers@capalabascandc.com.au;kristina.haynes85@gmail.com;bianca_kemp@outlook.com;exec@capalabascandc.com.au;griffina@gmail.com	Monthly Swim Club Meeting
JAN	2024-01-31T06:01:11+00:00	Capalaba@parliament.qld.gov.au	chairperson@capalabaswimmingclub.org.au	RE: Capalaba Piranhas
JAN	2024-01-31T06:37:26+00:00	chairperson@capalabaswimmingclub.org.au	Capalaba@parliament.qld.gov.au	Re: Capalaba Piranhas

Current Status	Actions from the meeting and those outstanding:	Resp Person	Initiated	February Meeting Update	November Meeting Update
1. NEW	<b>PLAYGROUND ART:</b> Art to be installed by Living Colour Pave Art over the school holidays	Karensa	27/11/23	After installation postponed over the Christmas holidays due to poor weather, painting now due to be completed in the first week of Easter holidays.	N/A
2. UPDATE	<b>YR6 POLO SHIRTS:</b> College to engage students in polo shirt design this term to finalise early in 2024.	Stuart	16/10/2023	Update required	Trent emailed 09/11/23 to confirm the Yr6 polo process will begin this term.
2. UPDATE	<b>GRANTS:</b> Karen & Carlie to confer on best placement of plaque to finalise Jubilee Grant	Karen	16/10/2023	Update required	Karen and Carlie still in consultation. Karen also looking at alternate options to mount the plaque. Further update at Nov GM.
2. UPDATE	<b>TTP:</b> Need to determine what infrastructure works are planned for the College Toilets from the College's plans	Michelle	19/06/2023	Update required	Cristy and Michelle met with Carlie last week to discuss. Update to be shared at Nov GM.
3. PROGRESSING	<b>CC:</b> Snr yarning circle. Working bee and campus wide email to families at the College - Cass to email relevant members of the P&C.	Cass	17/07/2023	N/A	Updates to be shared in GM's as required. Consider this action complete.
3. PROGRESSING	<b>CC:</b> Yarning Circle - WAAP's to be completed, and landscapers engaged for Yarning Circle work to commence	Cass	28/11/2022	N/A	Carlie advised at last GM that Qbuild won't be doing the relocation. Quote has been tendered out for the College to proceed with works.
3. PROGRESSING	<b>TTP:</b> Scope of Works to be completed focussing on 1 x girls & 1 x boys toilet block to see what the P&C can gain approval to fix to make some headway.	Cristy/ Michelle	21/08/2023	Working bee done - update shared. Action now complete and will continue progressing project outside of actions register.	Scope of Works completed. Working Bee scheduled for the New Year. Further update to be shared at Nov GM.
4. COMPLETE	<b>WISHLIST:</b> Carlie to forward Polo Shirt invoice to Karensa for payment	Carlie	16/10/2023	Action now complete.	Lauren emailed Carlie 07/11/23 for invoices.
4. COMPLETE	<b>SWIM CLUB:</b> Karensa to check insurance for storage of devices etc in swim area.	Karensa	21/08/2023	Asset register totalled \$23,880. Almost \$4000 over cover however suggest no extra cover required for now. Will revisit when insurance premium is next due.	Marsh Insurance confirmed devices stored in Swim Club are covered by P&C's insurance up to a total of \$20,000. Stocktake and asset register update required to assess if cover over \$20,000 is required.
4. COMPLETE	<b>BOOKLISTS 2024:</b> Lachlan to share update on 2024 booklists as they become available.	Lachlan	16/10/2023	N/A	Lachlan advised 90 to 100 Prep students (both mainstream & Montessori) are expected to begin at CSC in 2024. Mt Cotton News have released the booklists for 2024.
4. COMPLETE	<b>MOVIE NIGHT 2024:</b> P&C to confer with Michelle on best dates to propose to Community Connections for consideration.	Exec/ Michelle	16/10/2023	N/A	Michelle contacted exec on 07/11/23 to request dates. No further update as yet.
4. COMPLETE	<b>GENERAL:</b> Breakfast club volunteers call-out.	Cassie	17/07/2023	N/A	College has shared a fb callout to gain extra volunteers for Breakfast Club. P&C reshared to P&C page too.
4. COMPLETE	<b>C4C:</b> The 3 bins for the junior campus are in the P&C room pending information posters and location placement.	Karensa	17/07/2023	N/A	The bins have been handed over to Jane Catlow and Y3. They have moved the bins to monitor it more closely for incorrect use (general rubbish).
4. COMPLETE	<b>CC:</b> Check with Karen if a watering roster should be created to keep new plants healthy over the holiday break.	Cass	21/08/2023	N/A	A watering roster has been set up in the Connection Corridor fb chat to help us keep the new trees healthy- please let us know if you can help.
4. COMPLETE	<b>GENERAL:</b> College to review Athlete's Foot rewards brochure prior to reprinting for 2024.	Lachlan	16/10/2022	N/A	Lachlan confirmed brochure needs no amendments. Action now complete.
4. COMPLETE	<b>GENERAL:</b> Lauren to deliver World Teacher's Day cakes to College on morning of Friday 27/10/23.	Lauren	16/10/2022	N/A	Action now complete.
4. COMPLETE	<b>GENERAL:</b> Cathy to purchase and deliver native rosemary tree to snr campus prior to Yr12 graduation 17/11/23.	Cathy	16/10/2023	N/A	Cathy confirmed item proceeding as scheduled.
4. COMPLETE	<b>COLOUR RUN:</b> Urgent callout for volunteers to be sent out by 17/11/23.	Lauren	16/10/2023	N/A	Lauren posted callout on FB, and also emailed P&C members. Action now complete.
4. COMPLETE	<b>SWIM CLUB:</b> Swim Team to check that the floodlights and lights in the grandstand are operational prior to opening.	Amie/ Swim Team	21/08/2023	Seeking confirmation that floodlights are both operational. Update required.	No update on floodlight as yet.



**CAPALABA STATE COLLEGE**  
PARENTS & CITIZENS ASSOCIATION

**General Business**

**November 2023:**

- ❖ Term 3 2<sup>nd</sup> hand uniform consignments are now paid out.
- ❖ 2<sup>nd</sup> hand uniform consignment receipt and sales have had a change in procedures to incorporate the newly purchased barcode scanner.
- ❖ Ms Jane Catlow and the Year 3 change makers have continued their Wave of Change program ending the year with another \$360 banked towards the Playground Art project.
- ❖ Thank you to the school families for the wonderful cash donations to the P&C in November.

**Bank Reconciliation Statement for the Month of October 2023**

<b>Opening Balance (MAIN ACC)</b>		<b>\$ 117,763.72</b>
<b>RECEIPTS</b>		
Sales	2ndhand Uniform Shop	170.00
	2ndhand Uniform Shop - float return	60.00
	Fencing Advertising	661.50
Fundraising	Containers for Change - Year 3 collection	360.90
	Return E.Puczkowski double reimbursement Father's Day Stall purchases	52.00
	Colour Fun Run - JustGiving	30.00
Other	Credit Interest- Commonwealth bank	227.50
	Family donations (x 1 families)	1,000.00
	Funds tfr from Swim Club - over transfer	74.70
	Scholastic Book Club Issue 8	62.00
<b>ADD: Total Receipts processed and presented</b>		<b>\$2,698.60</b>
<b>PAYMENTS</b>		
	Wish List funding - SMT polos	800.00
	Wish List funding - Robot head battery	168.18
	Worlds Teachers' Day cake - Maridale College Bakery	140.00
	Scholastic Book Club Issue 7	30.00
	Colour Fun Run 40% fee	15,271.09
	Funds tfr to DebitCard	250.97
	Square fees- 2ndhand Uniform	2.72
	Xero	48.75
<b>LESS: Total Payments processed and presented</b>		<b>\$ 16,711.71</b>
<b>Closing Balance (MAIN ACC)</b>		<b>\$ 103,750.61</b>



<b>Opening Balance (DEBIT CARD)</b>	<b>\$</b>	<b>500.00</b>
Tfr from Main Account		250.97
<b>ADD: Total Receipts</b>	<b>\$</b>	<b>250.97</b>
2ndhand Uniform Shop supplies - barcode scanner kit		120.78
2ndhand Uniform Shop supplies - tag strings		10.19
2ndhand Uniform Shop supplies - printing paper, clothing rack		22.00
2ndhand Uniform Shop supplies - Replaced lost/damaged components for Square Terminal		79.00
2ndhand Uniform Shop supplies - powerboard, QR stickers, 50l storage con		46.36
Rafflelink 12 month subscription		120.00
<b>LESS: Total Payments</b>	<b>\$</b>	<b>398.33</b>
<b>Closing Balance (DEBIT CARD)</b>	<b>\$</b>	<b>352.64</b>

Overall Financial position of Association (sum of all P&C accounts)

- As at 30<sup>th</sup> November 2023: **\$113,071.63** ^

<b>^ Total allocated funds as per the following</b>	<b>\$37,584.28</b>
Connection Corridor	\$15,977.35
Swim Club subcommittee	\$8,968.38
Playground Art Project (Containers for Change)	\$3,979.30
2023 Budgeted expenses	\$8,659.25



**CAPALABA STATE COLLEGE**  
PARENTS & CITIZENS ASSOCIATION

## General Business

### **December 2023:**

- ❖ Term 4 stocktake was completed and the 2<sup>nd</sup> hand uniform consignments were paid out.
- ❖ December saw the SMT's first Wave of Change bin collection. It was a great effort on their part, congratulations and keep up the good work!
- ❖ Part of the Queen's Jubilee Grant was returned as it was unspent. Not all monies spent on the Connection Corridor project qualified to be claimed against this particular grant so was paid for by past fundraising efforts. It has been difficult securing reasonable quotes and contractors for parts of the project that are being worked on. We are looking forward to 2024 being more fruitful.
- ❖ The P&C executives worked with the Year 6 Graduation Party working group to help hold revenue from the party and facilitate payment of expenses. Money is held under the Year 6 Graduation Party cost centre for the 2024 Year 6 graduation party.
- ❖ Special thanks to Kass Carter for the work put into the Christmas Raffle. The raffle generated \$1620 in profit, our final fundraiser for the year.

### **Bank Reconciliation Statement for the Month of December 2023**

<b>Opening Balance (MAIN ACC)</b>		<b>\$ 103,750.61</b>
<b>RECEIPTS</b>		
Sales	2ndhand Uniform Shop	1,351.00
	Fencing Advertising	1,102.50
Fundraising	Containers for Change - Senior Campus SMT collection	62.70
	Containers for Change - P&C bin and deposit refund	78.40
	Christmas Raffle	1,620.62
Other	Credit Interest- Commonwealth bank	246.88
	Unclaimed Monies Refund	81.90
	Year 6 graduation party ticket sales	421.40
<b>ADD: Total Receipts processed and presented</b>		<b>\$4,965.40</b>
<b>PAYMENTS</b>		
	Term 4 2023 Uniform consignment payments	968.25
	I&S Plumbing & Property Maintenance: Connection Corridor irrigation	563.53
	Dept Industry, Science & Resources: Return of unspent Queen's Jubilee Grant funds	3,483.00
	BLC Qld Scrub and Tree Plantings on Junior Campus Corridor section	8,194.93
	Scholastic Book Club Issue 8	62.00
	Reimburse C.Aldcroft for Year 6 graduation party supplies	86.50
	Funds tfr to DebitCard	155.36
	Square fees- 2ndhand Uniform	21.29
	Square fees- Christmas Raffle	2.78
	Xero	48.75
<b>LESS: Total Payments processed and presented</b>		<b>\$ 13,586.39</b>
<b>Closing Balance (MAIN ACC)</b>		<b>\$ 95,129.62</b>

<b>Opening Balance (DEBIT CARD)</b>	<b>\$</b>	<b>352.64</b>
Tfr from Main Account		155.36
<b>ADD: Total Receipts</b>	<b>\$</b>	<b>155.36</b>
2ndhand Uniform Shop supplies - Target hangers		8.00
Year 6 graduation party supplies		80.00
Officeworks - Stationary		28.85
2ndhand Uniform Shop equipment- pedastal fan		156.75
<b>LESS: Total Payments</b>	<b>\$</b>	<b>273.60</b>
<b>Closing Balance (DEBIT CARD)</b>	<b>\$</b>	<b>234.40</b>

Overall Financial position of Association (sum of all P&C accounts)

- As at 31<sup>st</sup> December 2023: **\$104,294.83** ^

<b>^ Total allocated funds as per the following</b>	<b>\$22,947.76</b>
Connection Corridor	\$5,046.65
Swim Club subcommittee	\$8,930.81
Playground Art Project (Containers for Change)	\$4,120.40
Year 6 Graduation Party - working group	\$254.90
2023 Budgeted expenses	\$4,595.00



## Christmas Raffle 2023

Profit and Loss		
<b>Sales</b>		
Rafflelink Credit Sales		\$1,425.00
Square Cash Sales - Christmas Concert		\$87.00
Square Cash Sales - Capalaba Park Plaza		\$15.00
Square Credit Sales - Christmas Concert		\$20.00
Square Credit Sales - Capalaba Park Plaza		\$152.00
<b>Total Gross Sales</b>		<b>\$1,699.00</b>
<b>Less Expenses</b>		
Rafflelink Registration		\$120.00
Rafflelink fees (5.5% on Credit Sales)		\$78.38
Square fees		\$2.78
<b>Total Expenses</b>		<b>\$201.16</b>
<b>Net Profit</b>		<b>\$1,497.84</b>



**CAPALABA STATE COLLEGE**  
PARENTS & CITIZENS ASSOCIATION

**Treasurer Report to P&C Meeting 19/02/2024**

**General Business**

**January 2024:**

- ❖ This year started with purchases and a working bee for the Toilet Transformation Project. Thank you to the project leaders and volunteers for all the hard work using minimal funds and amazing donations to provide our children with clean and fresh toilet facilities over the two-day working bee.
- ❖ The other majority spend in January was for the Junior Campus Disco to be held on 9<sup>TH</sup> February. Lots of thought and planning this month by your dedicated team to help this be a successful fundraising event.
- ❖ Purchases are starting now for this years Mother's Day Stall offerings. Our community are so lucky to have volunteers with the skills and know how to offer an online stall along with the traditional in person stall.
- ❖ Thank you to the school families for the marvellous cash donation to the P&C in January, this will help with our budget planning for 2024 to provide even more for our children.
- ❖ Our fundraising efforts of 2023 are ensuring we are starting 2024 off strong financially.

**Bank Reconciliation Statement for the Month of January 2024**

<b>Opening Balance (MAIN ACC)</b>		<b>\$ 95,129.62</b>
<b>RECEIPTS</b>		
Sales	2ndhand Uniform Shop	1,842.00
	Fencing Advertising	220.50
Other	Credit Interest- Commonwealth bank	246.24
	Family donations (x 1 families)	1,000.00
<b>ADD: Total Receipts processed and presented</b>		<b>\$3,308.74</b>
<b>PAYMENTS</b>		
	Bunnings: Connection Corridor irrigation	255.46
	Mother's Day Stall - Reimburse C.Aldcroft	36.60
	Toilet Transformation Project - Reimburse Michelle Martin	142.92
	CommBiz fees	3.63
	Funds tfr to DebitCard	1,251.46
	Square fees- 2ndhand Uniform	29.72
	Xero	48.75
<b>LESS: Total Payments processed and presented</b>		<b>\$ 1,768.54</b>
<b>Closing Balance (MAIN ACC)</b>		<b>\$ 96,669.82</b>

<b>Opening Balance (DEBIT CARD)</b>	<b>\$</b>	<b>234.40</b>
Tfr from Main Account		1,251.46
<b>ADD: Total Receipts</b>	<b>\$</b>	<b>1,251.46</b>
2ndhand Uniform Shop supplies - Temu price tags		3.03
Kmart: P&C General container storage		14.00
<b>Toilet Transformation Project</b>		
Bunnings: Project supplies		91.39
<b>Junior Campus Disco</b>		
TEMU: Show bag supplies		35.20
Amazon: Show bag supplies		71.00
Kmart: Show bag supplies		132.00
Kmart: Photobooth backdrop		90.00
Kmart: Show bag supplies refund	-	13.00
Amazon: Photobooth Instax film		58.24
<b>LESS: Total Payments</b>	<b>\$</b>	<b>481.86</b>
<b>Closing Balance (DEBIT CARD)</b>	<b>\$</b>	<b>1,004.00</b>

Overall Financial position of Association (sum of all P&C accounts)

- As at 31<sup>st</sup> January 2024: **\$ 106,286.46** ^

<b>^ Total allocated funds as per the following</b>	<b>\$22,149.13</b>
Connection Corridor	\$4,791.19
Swim Club subcommittee	\$8,612.64
Playground Art Project (Containers for Change)	\$4,120.40
Year 6 Graduation Party - working group	\$254.90
2023 Budgeted expenses	\$4,370.00



### Connection Corridor Budget 2023

SUMMARY	Credit	Debit	Balance
<b>P&amp;C Approved Contribution</b>	\$6,600.00		
Less: Payments made		\$6,600.00	<b>\$0.00</b>
<b>P&amp;C Fundraising</b>	\$26,366.92		
Less: Payments made		\$16,495.19	<b>\$9,871.73</b>
<b>Successful Grants Applications</b>	\$30,000.00		
Less: Payments made		\$23,894.38	<b>\$6,105.62</b>
<b>Total Amount Remaining</b>			<b>\$15,977.35</b>

P&C Approved Contributions		Debit	Credit
Total Budget (approved GM March2021)			\$6,600.00
16.09.21	(Inv 1085) Orterra Pty Ltd- Stage 2 Consultation F	\$825.00	
08.10.21	(Inv 3991) Site Surveys Pty Ltd - Partial Site Plan	\$3,800.00	
12.11.21	(Inv 1095) Stage 1 Site Visit and Part	\$1,705.00	
04.12.21	(Inv 228) MINJERRIBAH MOORGUMPIN ELDERS-	\$160.00	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$110.00	
Total Expenses			\$6,600.00
<b>Balance Remaining</b>			<b>\$0.00</b>

P&C FUNDRAISING (FY21+FY22+FY23)		Debit	Credit
Total Fundraising contribution			
	Fundraising Contributions 2021		\$9,210.18
	Fundraising Contributions 2022		\$8,910.99
	Fundraising Contributions 2023		\$8,245.76
			<u>\$26,366.92</u>
04.12.21	(Inv 1103) Orterra - Final Concept design & report	\$4,345.00	
27.04.22	(Inv 1146) Orterra: Consultation fees	\$236.50	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$261.25	
27.05.22	(Inv 1162) Orterra	\$2,090.00	
07.06.23	(Inv001) BLC Qld Revegetation works for the Connection Corridor creekline - costs NOT applicable to the Queen's Jubilee grant	\$8,354.54	
26.06.22	(Inv 1163) Orterra. Organisation of First Nations Elders meeting	\$308.00	
08.07.22	(Inv 2406) MINJERRIBAH MOORGUMPIN ELDERS- IN-COUNCIL	\$700.00	
12.07.22	Ferry Trip to Stradbroke Island	\$91.00	
08.03.23	WildWeb printing for memorative event	\$108.90	
29.09.23	Mr Minit for keys to garden shed with watering equipment	\$37.30	
Total Expenses			\$16,495.19
<b>Balance Remaining</b>			<b>\$9,871.73</b>



### Connection Corridor Budget 2023

Successful Grant Applications		Debit	Credit
12.01.22	CS-211-009 Round 1 Conservation Grant		\$10,000.00
30.06.22	Planting Trees for the Queen's Jubilee (Inv 1195) Orterra. New re vegetation area		\$20,000.00
14.08.22	drawings	\$990.00	
27.02.23	Pacific Trophies commemorative plaque	\$442.33	
06.03.23	Commemorative celebration cake	\$70.00	
15.03.23	Light Refreshments - memorative event	\$32.48	
16.03.23	Platters for memorative event	\$120.00	
19.03.23	Plant for memorative event	\$22.98	
07.06.23	(Inv001) BLC Qld Revegetation works for the Connection Corridor creekline	\$24,641.05	
07.06.23	(Inv001) BLC Qld Revegetation works for the Connection Corridor creekline - less costs NOT applicable to the Queen's Jubilee grant	-\$8,354.54	
22.07.23	(8101/99816198) Bunnings Watering Equipment	\$476.06	
22.07.23	(8101/01676866) Bunnings Watering Equipment	-\$255.46	
22.07.23	(8101/99816414) Bunnings Watering Equipment	\$206.02	
02.08.23	(Inv002) BLC Qld Scrub and Tree Plantings on Junior Campus Corridor section	\$5,503.46	
Total Expenses			\$23,894.38
<b>TOTAL</b>			<b>\$6,105.62</b>



**Connection Corridor Budget 2023**

<b>SUMMARY</b>	<b>Credit</b>	<b>Debit</b>	<b>Balance</b>
<b>P&amp;C Approved Contribution</b>	\$6,600.00		
Less: Payments made		\$6,600.00	<b>\$0.00</b>
<b>P&amp;C Fundraising</b>	\$27,714.98		
Less: Payments made		\$22,668.33	<b>\$5,046.65</b>
<b>Successful Grants Applications</b>	\$30,000.00		
Less: Payments made		\$30,000.00	<b>\$0.00</b>
<b>Total Amount Remaining</b>			<b>\$5,046.65</b>

<b>P&amp;C Approved Contributions</b>		<b>Debit</b>	<b>Credit</b>
Total Budget (approved GM March2021)			\$6,600.00
16.09.21	(Inv 1085) Orterra Pty Ltd- Stage 2 Consultation	\$825.00	
08.10.21	(Inv 3991) Site Surveys Pty Ltd - Partial Site Plan	\$3,800.00	
12.11.21	(Inv 1095) Stage 1 Site Visit and Part	\$1,705.00	
04.12.21	(Inv 228) MINJERRIBAH MOORGUMPIN	\$160.00	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$110.00	
Total Expenses			\$6,600.00
<b>Balance Remaining</b>			<b>\$0.00</b>

<b>P&amp;C FUNDRAISING (FY21+FY22+FY23)</b>		<b>Debit</b>	<b>Credit</b>
Total Fundraising contribution			
	Fundraising Contributions 2021		\$9,210.18
	Fundraising Contributions 2022		\$8,910.99
	Fundraising Contributions 2023		\$9,593.81
			<b>\$27,714.98</b>
04.12.21	(Inv 1103) Orterra - Final Concept design & report	\$4,345.00	
27.04.22	(Inv 1146) Orterra: Consultation fees	\$236.50	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$261.25	
27.05.22	(Inv 1162) Orterra	\$2,090.00	
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26.06.22	(Inv 1163) Orterra. Organisation of First Nations Elders meeting	\$308.00	
	(Inv 2406) MINJERRIBAH MOORGUMPIN ELDERS-IN-COUNCIL	\$700.00	
08.07.22	Ferry Trip to Stradbroke Island	\$91.00	
12.07.22	WildWeb printing for memorative event	\$108.90	
08.03.23	Mr Minit for keys to garden shed with watering equipment	\$37.30	
29.09.23	(Inv003) BLC Qld Scrub and Tree Plantings on Junior Campus Corridor section	\$6,135.84	
19.12.23			
Total Expenses			\$22,668.33
<b>Balance Remaining</b>			<b>\$5,046.65</b>

Successful Grant Applications		Debit	Credit
12.01.22	CS-211-009 Round 1 Conservation Grant		\$10,000.00
30.06.22	Planting Trees for the Queen's Jubilee (Inv 1195) Orterra. New re vegetation area drawings		\$20,000.00
14.08.22		\$990.00	
27.02.23	Pacific Trophies commemorative plaque	\$442.33	
06.03.23	Commemorative celebration cake	\$70.00	
15.03.23	Light Refreshments - memorative event	\$32.48	
16.03.23	Platters for memorative event	\$120.00	
19.03.23	Plant for memorative event	\$22.98	
07.06.23	(Inv001) BLC Qld Revegetation works for the Connection Corridor creekline	\$24,641.05	
07.06.23	(Inv001) BLC Qld Revegetation works for the Connection Corridor creekline - less costs NOT applicable to the Queen's Jubilee grant	-\$8,354.54	
22.07.23	(8101/99816198) Bunnings Watering Equipment	\$476.06	
22.07.23	(8101/01676866) Bunnings Watering Equipment credit	-\$255.46	
22.07.23	(8101/99816414) Bunnings Watering Equipment	\$206.02	
02.08.23	(Inv002) BLC Qld Scrub and Tree Plantings on Junior Campus Corridor section	\$5,503.46	
19.12.23	I&S Plumbing & Property	\$563.53	
19.12.23	Dept Industry, Science & Resources: Return of unspent grant funds for Queen's Jubilee Grant	\$3,483.00	
19.12.23	(Inv003) BLC Qld Scrub and Tree Plantings on Junior Campus Corridor section	\$2,059.09	
Total Expenses			\$30,000.00
<b>TOTAL</b>			<b>\$0.00</b>



### Connection Corridor Budget 2023

<b>SUMMARY</b>	<b>Credit</b>	<b>Debit</b>	<b>Balance</b>
<b>P&amp;C Approved Contribution</b>	\$6,600.00		
Less: Payments made		\$6,600.00	<b>\$0.00</b>
<b>P&amp;C Fundraising</b>	\$27,714.98		
Less: Payments made		\$22,923.79	<b>\$4,791.19</b>
<b>Successful Grants Applications</b>	\$30,000.00		
Less: Payments made		\$30,000.00	<b>\$0.00</b>
<b>Total Amount Remaining</b>			<b>\$4,791.19</b>

<b>P&amp;C Approved Contributions</b>		<b>Debit</b>	<b>Credit</b>
Total Budget (approved GM March2021)			\$6,600.00
16.09.21	(Inv 1085) Orterra Pty Ltd- Stage 2 Consultation Fees	\$825.00	
08.10.21	(Inv 3991) Site Surveys Pty Ltd - Partial Site Plan	\$3,800.00	
12.11.21	(Inv 1095) Stage 1 Site Visit and Part	\$1,705.00	
04.12.21	(Inv 228) MINJERRIBAH MOORGUMPIN ELDERS-IN-	\$160.00	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$110.00	
Total Expenses			\$6,600.00
<b>Balance Remaining</b>			<b>\$0.00</b>

<b>P&amp;C FUNDRAISING (FY21+FY22+FY23)</b>		<b>Debit</b>	<b>Credit</b>
Total Fundraising contribution			
	Fundraising Contributions 2021		\$9,210.18
	Fundraising Contributions 2022		\$8,910.99
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			<u>\$27,714.98</u>
04.12.21	(Inv 1103) Orterra - Final Concept design & report	\$4,345.00	
27.04.22	(Inv 1146) Orterra: Consultation fees	\$236.50	
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	(Inv 2406) MINJERRIBAH MOORGUMPIN ELDERS-IN-COUNCIL	\$700.00	
08.07.22	Ferry Trip to Stradbroke Island	\$91.00	
12.07.22	WildWeb printing for memorative event	\$108.90	
08.03.23	Mr Minit for keys to garden shed with watering equipment	\$37.30	
29.09.23	(Inv003) BLC Qld		
19.12.23	Scrub and Tree	\$6,135.84	
24.01.24	(8026/99814034) Bunnings Watering Equipment	\$255.46	
Total Expenses			\$22,923.79
<b>Balance Remaining</b>			<b>\$4,791.19</b>



### Connection Corridor Budget 2023

Successful Grant Applications		Debit	Credit
12.01.22	CS-211-009 Round 1 Conservation Grant		\$10,000.00
30.06.22	Planting Trees for the Queen's Jubilee (Inv 1195) Orterra. New re vegetation area drawings		\$20,000.00
14.08.22		\$990.00	
27.02.23	Pacific Trophies commemorative plaque	\$442.33	
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07.06.23	(Inv001) BLC Qld Revegetation works for the Connection Corridor creekline - less costs NOT applicable to the Queen's Jubilee grant	-\$8,354.54	
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22.07.23	(8101/01676866) Bunnings Watering Equipment credi	-\$255.46	
22.07.23	(8101/99816414) Bunnings Watering Equipment	\$206.02	
02.08.23	(Inv002) BLC Qld Scrub and Tree Plantings on Junior Campus Corridor section	\$5,503.46	
19.12.23	I&S Plumbing & Property	\$563.53	
19.12.23	Dept Industry, Science & Resources: Return of unspent grant funds for Queen's Jubilee Grant	\$3,483.00	
19.12.23	(Inv003) BLC Qld Scrub and Tree Plantings on Junior Campus Corridor section	\$2,059.09	
Total Expenses			\$30,000.00
<b>TOTAL</b>			<b>\$0.00</b>



# Swim Club Report 202401

<b>CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB</b>	
<b>January 2024 - Main Account</b>	
<b>Opening Balance @ 1 January 2024</b>	<b>\$8,484.31</b>
<b>Deposits</b>	
Canteen Sales	\$200.00
New Memberships	\$712.50
Merchandise Sales	\$7.50
Expense Reimbursement - Amie Baldwin	\$18.52
<b>Total Deposits</b>	<b>\$938.52</b>
<b>Expenses</b>	
Square Fees	\$15.62
Funds transfer to debit card for purchases	\$304.57
INV150562 (Starter Gun)	\$990.00
<b>Total Expenses</b>	<b>\$1,310.19</b>
<b>Closing Balance @ 31 January 2024</b>	<b>\$8,112.64*</b>

<b>CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB</b>	
<b>January 2024 - Debit Card Account</b>	
<b>Opening Balance @ 1 January 2024</b>	<b>\$446.50</b>
<b>Deposits</b>	
Transfer funds from Swim Main Account	\$304.57
Credit - Woolworths - Canteen Supplies	\$7.40
<b>Total Deposits</b>	<b>\$311.97</b>
<b>Expenses</b>	
Woolworths - Canteen Supplies	\$258.47
<b>Total Expenses</b>	<b>\$258.47</b>
<b>Closing Balance @ 31 January 2024</b>	<b>\$500.00</b>

### Operating Budget (Approved June 2023)

<b>MARKETING LEAD-UP</b>	<b>\$ 2,650.00</b>
Less Utilised July/August	\$ 1,899.50
Less Utilised September	\$ 22.50
Less Utilised October	\$ -
Less Utilised November	\$ -
Less Utilised December	\$ -
Less Utilised January 2024	\$ -
Less Utilised February 2024	\$ -
Less Utilised March 2024	\$ -
Less Utilised April 2024	\$ -
<b>BALANCE</b>	<b>\$ 728.00</b>

<b>CANTEEN START-UP</b>	<b>\$ 2,375.00</b>
Less Utilised July/August	\$ 1,735.55
Less Utilised September	\$ 375.45
Less Utilised October	\$ 84.70
Less Utilised November	\$ -
Less Utilised December	\$ -
Less Utilised January 2024	\$ -
Less Utilised February 2024	\$ -
Less Utilised March 2024	\$ -
Less Utilised April 2024	\$ -
<b>BALANCE</b>	<b>\$ 179.30</b>

<b>OPERATIONAL COSTS</b>	<b>\$ 495.00</b>
Less Utilised July/August	\$ 310.22
Less Utilised September	\$ 114.05
Less Utilised October	\$ 580.51
Less Utilised November	\$ -
Less Utilised December	\$ -
Less Utilised January 2024	\$ -
Less Utilised February 2024	\$ -
Less Utilised March 2024	\$ -
Less Utilised April 2024	\$ -
<b>BALANCE</b>	<b>-\$ 509.78</b>

Costs over budget paid for by donations & fundraising.

Remaining budget 397.52



# Swim Club Report 202401

## January Monthly Commentary

January's reporting does not take into consideration the takings from club night 30/01/24, due to proceeds not being remitted to Main CBA account from Square until 01/02, therefore this credit will be carried over into February's reporting (\$765.16). As at end of January, Main account balance recorded \$8,112.64.

## End of Season Party

Under June 2023 GM, approval was given for a total spend on this occasion of \$2,000, with any excess to be funded by Swim Club general funds.

We outline the following planned expenditure for the event:

1. **Venue & Catering Services:** We have secured Zone Bowling Capalaba to provide bowling experience and Food Service.  
**Total cost of \$2,274.00**
2. **Awards and Trophies:** We will invest in award hardware from Trophy Shop.  
**Total cost of \$461.35**
3. **Club Merchandise:** Present each child of the club a Piranha's club shirt.  
**Total cost of \$540.00**

### **Anticipated cost of event totals \$3,275.35**

We're excited to announce that through the generous support of our sponsors, we can fully fund the planned expenditures for the awards night without any impact to Swim Club general funds.

Thank you to EDB Training Services (\$500); Precise Patios & Fencing (\$1,274) and Harcourts Property Centre (\$1,540).

## 2024/2025 Projected Budget

Draft annual budget for 2024/25 season, outlining roadmap of projected initial outlays.

2024/2025 Swim Season	
Item	Cost
Wylas Timing software 6mth License Oct - March (Inclusive)	\$420.00
Swimtopia Software License	\$240.00
Swimtopia User Fee (\$2.28 per member - assume 80mbr)	\$180.00
Canteen Reset Beginning of Season ( <i>Non-perishables; i.e. paper towel, serve ware etc</i> )	\$500.00
Canteen weekly restock perishables ( <i>20 weeks @ max of \$150/w</i> )	\$3,000.00
Club Promotion signage	\$160.00
<b>STARTNG BALANCE REQUIREMENT</b>	<b><u>\$4,500.00</u></b>



## Swim Club Report 202401

**Main Account balance as at 08/02/2024 \$9,778.87.** Assuming net canteen profits of \$300/month, projected end of season untouched bank balance approx \$10,400.

This balance will allow for repayment of 2023/24 start up to P&C and provide for 2024/25 swim season budgeted expenditure.

# Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba  
[chairperson@capalabaswimmingclub.org.au](mailto:chairperson@capalabaswimmingclub.org.au)  
0413 608 096

## Capalaba Piranhas Amateur Swimming Club (Swim Club)- Season 2023/2024

### Swim Club Report February 2024

#### 1. Don Browns \$1000 donation

The Trinity Starter Gun was purchased with Don's donation. Don Brown attended our Club night on the 6<sup>th</sup> Feb and set the first race off and his son Oscar now is officially part of the Piranhas!

#### 2. Memberships

Its great to see an increase in our membership numbers, we now have approx 59 members. Hope to see this continue to grow.

#### 3. Pool Lease

An email has been forwarded from Carlie Freeman regarding interest being received regarding leasing the college pool in 2025. At this stage we do not know what this means for the Piranhas. With the relaunch this last season after being closed for a couple of years would hate to see this affect the club in anyway.

#### 4. Repairs to Swim Club

Unfortunately, we are still waiting on the Canteen Doors to be replaced. These were due to be replaced during the School Holidays over Christmas break. It's disappointing to return to in the New Year to see them still in the same state as they were prior to break up. I continue to note that this is **not safe**, the main door is still held up by a broom handle and a zippy tie and the second door is so rusted and hard to open and close. We have families that are part of our club that attend other schools and are astounded at the state of the Canteen and toilets.

#### Q: Any update from the school

#### 5. Trophy Night

This year we will hold our End of Season Trophy Night at Zone Bowling Capalaba booked for Sunday 21<sup>st</sup> April. Providing 2 games to each of the children and a food package. This event will covered by dedicated donations \$2274.





# Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba  
[chairperson@capalabaswimmingclub.org.au](mailto:chairperson@capalabaswimmingclub.org.au)  
0413 608 096

Trophies – as a committee we have discussed the Trophy options, whereby 3 quotes were received. All roughly the same price however one company stood out as being different as they attached the logo by melting down the colours and pressing them onto the trophy, felt that this option was better than a sticker. Trophies will be paid for by dedicated donations of \$500.

As part of the end of season wrap up we will provide each child with a t-shirt with our logo and those of our sponsor Harcourts. Fully funded by dedicated donations \$540.

As we are an amateur swimming club and we promote improving your personal best and being a supportive community environment there is no "race" winners, instead rewarding those who try and keep coming back each week.

## **Donations for Trophy Night**

*Committed Donations for Trophy Night event, Trophy's & shirts:*

*Harcourts \$1540*

*Precision Patios & Fencing \$1274*

*EDB Training \$500*

## **Trophies**

Each member would receive a medal (picture below) including a neck ribbon



# Capalaba Piranhas Amateur Swimming Club

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Most improved across each age/gender group (picture below) - this is based on times across the season, who is improving the most across the groups



Encouragement Award – this would be awarded to the child who isn't necessarily the greatest swimmer but gets in each week and swims their hardest and never gives up. Recipient awarded to a child as voted by the Swim Club Committee.



# Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba  
[chairperson@capalabaswimmingclub.org.au](mailto:chairperson@capalabaswimmingclub.org.au)  
0413 608 096



Sportsperson Award – this would be awarded to the child who is constantly on the sidelines cheering on everyone. Recipient awarded to a child as voted by the Swim Club Committee.



Or



# Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba  
[chairperson@capalabaswimmingclub.org.au](mailto:chairperson@capalabaswimmingclub.org.au)  
 0413 608 096

~ QUOTE ONLY ~

Hi, Amie

Thank you for calling on Pacific Trophies to assist you with your 2023/24 season awards. We are excited to be a part of your season in the pool.

Please find below a quote for trophies and medals as requested.

As a new venture and local community NFP working for our Kids, Pacific Trophies will support you with discounted prices for your 2023/24 season.

Pacific Trophies will supply part, or all your request, in the following quote as requested by you.

The down time to create all of this will be 10 working days (2 weeks) from the acceptance of the quote; however, if your function is at any time less than 5 working days away, we will make the best possible effort to ensure they are finished in time. This quote is valid for a period of 28 working days from the date of this email unless otherwise agreed.

<b>MEDALS</b>		
55 x Swimming medals	\$ 6.50ea	\$375.50
All Ribbons/Bowes required for medals		N/C
Engraving as required for medals		N/C
<b>TROPHIES</b>		
#2 - 7 x JWES68A Improved (as Pictured) 115mm tall	\$ 8.50ea	\$59.50
#3 - 1 x Encouragement award	\$10.00ea	\$10.00
#4 - 1 x Sports Person Of The Year	\$12.00ea	\$12.00

**TOTAL INVOICE QUOTE \$429.00**



Best regards  
 Keith & Noela  
 Pacific Trophies  
 stay safe



~ QUOTE ONLY ~

This quote include all hardware, ribbons, text engraving plates and logo art work required.

Pacific Trophies are keen to assist you with the growth of your club, as a gesture of support for your club on a season to season on going award, we would like to offer a Perpetual Trophy at no charge, called "PACIFIC TROPHIES CLUB MEMBER OF THE SEASON" with a 5-year commitment to supply a take home trophy for the recipients.  
 To claim this offer, please call Keith or Noela on 07 33903949.

Pacific Trophies do not charge GST, therefore All prices do NOT include taxes, levies or GST that may apply, unless stated on the quote.

**\*PAYMENT TERMS ARE Strictly 80% ON ORDER AND 20% ON COLLECTION\***

Should you wish to accept this quote or any part of this quote, please Pay 50% Deposit via direct deposit or call Noela on 0733903949

**Please note we have new bank details.**

BSB	484 799
Acc #	004776828
REF:	CCJAN1223

Best regards  
 Keith & Noela  
 Pacific Trophies  
 stay safe



# Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba  
[chairperson@capalabaswimmingclub.org.au](mailto:chairperson@capalabaswimmingclub.org.au)  
0413 608 096

## EVENT CONFIRMATION



**To:** Bianca Kemp  
**From:** Luke Allison  
**Subject:** Capalaba Amateur Swim Club 21st Apr 24 Zone Bowling Capalaba  
**Date:** Wednesday 31 January 2024  
**Company:** Capalaba Amateur Swim Club  
**Phone:** 61424677433  
**Email:** bianca\_kemp@outlook.com

Thank you for booking your event with Zone Bowling Capalaba. Please find below confirmed details of your event.

**Venue** Zone Bowling Capalaba  
**Event ID** 1065084426  
**Event Date** Sunday 21 April 2024  
**No. of Guests** 60  
**Running Order** 1545: Guests arrive in venue  
1600: Two games of bowling  
1630: Food service begins at the lanes  
1800: End of bowling  
Please note: times are a guideline and subject to change

ITEM	DESCRIPTION	QTY	SUB TOTAL
Bowling	<b>Add 1 game bowling</b> \$8.00 per Primary Unit	60	\$480.00
Packages	<b>Young Pins (Weekends &amp; Holidays) Bowling</b> \$29.90 per Unit 1 Game of Bowling plus classic hot dog, super crispy fries and a drink (choice of juice/water Pop Tops or small soft drink).	60	\$1,794.00
<b>Total :</b>			\$2,274.00
<b>Deposit (due now) :</b>			\$1,137.00

Please review the terms and conditions, including the cancellation policy. You must sign the booking confirmation on the last page and return a copy of the signed form in order to confirm your event.

**Motion: To approve the End of Season Trophy Night to be held at Zone Bowling Capalaba at a cost of \$2274, providing each of our swimmers 2x games of bowling and a meal deal. This expense is fully covered by dedicated donations.**

**Motion: To spend \$461.35 at Trophy Shop to purchase trophies for End of Season Trophy Night. This expense is fully covered by dedicated donations.**

**Note this spend is based on 55 swimmers. Cost will increase \$6.50 per additional swimmer if our swimmer base increases beyond 55.**



# Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba  
[chairperson@capalabaswimmingclub.org.au](mailto:chairperson@capalabaswimmingclub.org.au)  
0413 608 096

**Motion: To spend \$540 at JM Designs to purchase branded shirts with Harcourts logo to be provided to each swimmer of the Piranhas at the End of Season Trophy Night. This expense is fully covered by dedicated donations.**

## 6. CBA Bank Structure

Nicole provided options of changing the way our Debit Card account is set up. We are currently being charged \$5 for every over the counter transaction or we could move to \$10 monthly fee. The committee agreed as we wont often have to get money out over the counter we decided to keep it the way it was.

## 7. Treasurer Update

Nicole provided an overview of the account.



# From the College Principal

Welcome to our first meeting of 2024!

It's very exciting to see everyone again, and in person! Thank you for joining us in the new shiny facility!

Welcome to people joining us for the first time!

It's already been a very very busy start to the year. We don't know the definition of easing back in!

- We have had a beautiful cohort of prep students starting the graduating class of 2036!
- We have had a beautiful leadership investiture - thank you to Cass and Lauren for joining us, with Cass getting a surprise cameo on stage.
- We have had many many excursions and moments of celebration, like friendship day and our high performance sport team have been to Runaway Bay
- Our Senior Campus Swimming carnival was a big success and our Junior Campus swimming lessons seem to be more frequent with less cancellations!

Today we welcomed eight new pre-service Teachers, which makes me feel old, but we welcome them!

We've been working very hard behind the scenes to increase our P-12ness and at the next meeting, I would like to review our school review feedback with you, and at the next meeting, I'd like to look at the review, recommendations, and our annual implementation plan. The feedback is recommendations to carry out over four years, but the first one is around developing a new P-12 vision for the College. Who are we and why are we special!

Are there any questions about my report?

**Lachlan Thatcher**  
Principal



**Capalaba State College**

P (07) 3823 9111

F (07) 3823 9100

[www.capalabasc.eq.edu.au](http://www.capalabasc.eq.edu.au)

School Road  
Capalaba QLD 4157  
Australia



Capalaba State College

# ENVIRONMENTAL AND SOCIAL IMPACT REPORT



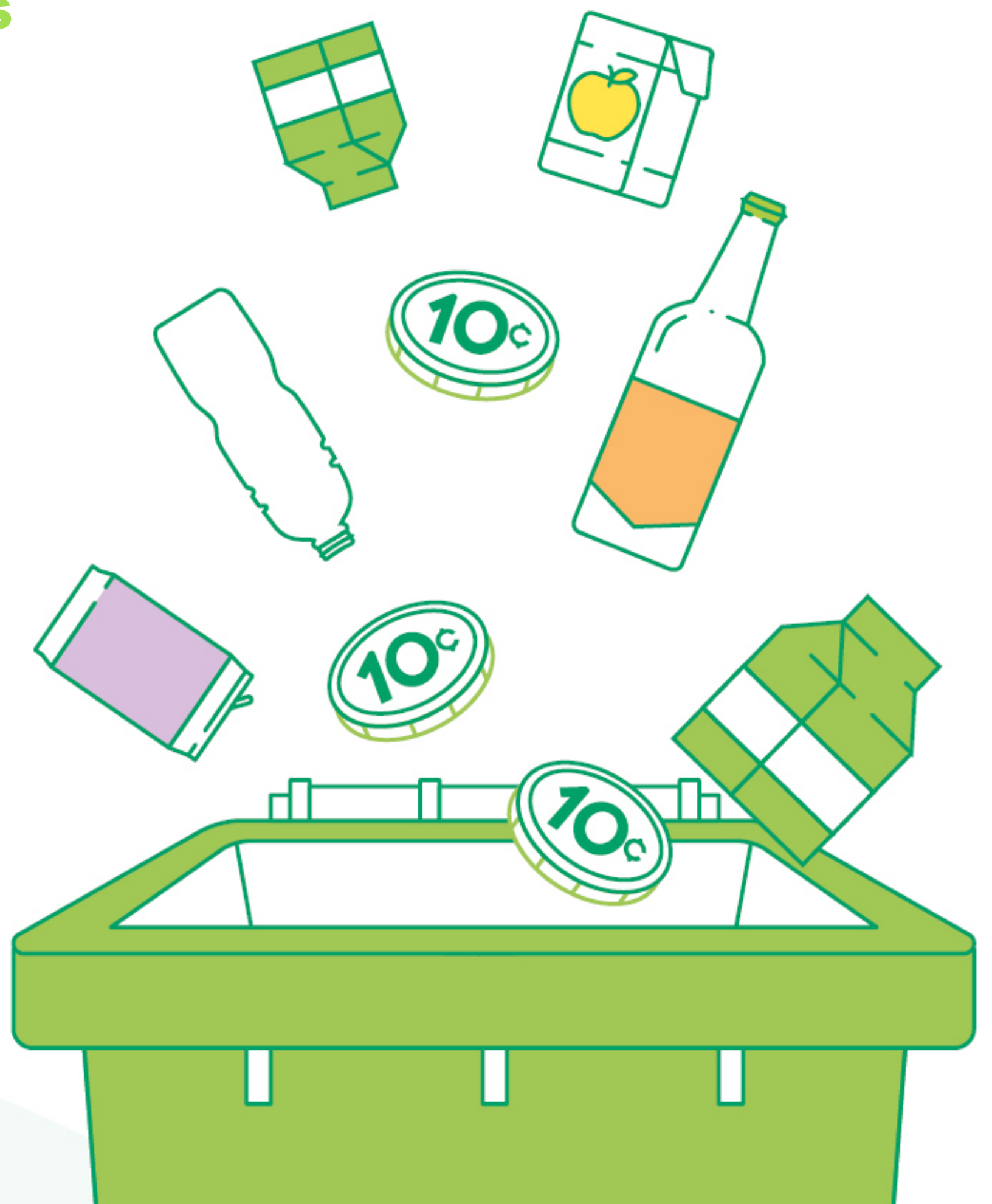
From 1/01/2023 to 31/12/2023

Capalaba State College has diverted

**12,184 containers**

from landfill and raised

**\$1.22K**





Capalaba State College

# ENVIRONMENTAL AND SOCIAL IMPACT REPORT

From 01/11/2023 to 30/11/2023, you have collected the following materials:



**1,404**

**CONTAINERS  
COLLECTED**



**0.0**

**TONNES OF  
CONTAINERS**



**\$140.40**

**TOTAL  
REFUNDS**



**1,404**

**CHANGE  
SINCE LAST  
PERIOD**



**300**

**CANS**



**29**

**GLASS**



**195**

**PET  
CLEAR**



**3**

**PET  
COLOUR**



**28**

**HDPE**



**849**

**LPB**



**0**

**STEEL**



Based on average weight assumptions for key materials.

Capalaba State College

# ENVIRONMENTAL AND SOCIAL IMPACT REPORT

GREENHOUSE  
BENEFITS

**0.6**

CARS REMOVED  
FROM ROADS  
(1.4 TONNES CO<sup>2</sup>)



ENERGY SAVINGS

**0.5**

AVERAGE HOUSEHOLD  
USAGE PER YEAR  
(15.5 GIGAJOULES)



WATER SAVINGS

**0.0**

OLYMPIC SWIMMING POOLS  
(11.3 KILOLITRES)



LANDFILL SPACE SAVINGS

**11.8**

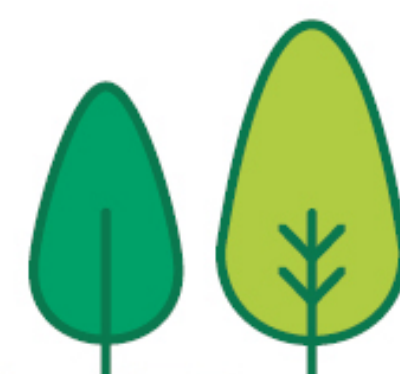
WHEELIE BINS  
(2.8 M<sup>3</sup>)



YOU HAVE RECYCLED

**0.5**

TONNES OF MATERIAL



\*Benefit amounts are calculated based on a Container Exchange generated model which has not been authorised or endorsed by any administrative or governing body. These estimates are provided as a courtesy only and are not recommended to be used as official offset figures.

## ATTACHMENT 9

### General Meeting – 2024 AOP Discussion Points for February Meeting

#### Improvement Priorities

Project Description	P&C Funds Allocated	Project Status
Second Water Refill Station for Junior Campus	\$15,300	Installation Completed February 2023. <b>REMOVE AS COMPLETED</b>
Connection Corridor	\$25,000  Raised \$27,715 Spent \$22,924	Project initiated, scoped and landscape architect. Continuing engagements, planning and fundraising. 2023 focus: completion of creekline vegetation, yarning circles for both campuses, pathway planting  Completed creekline vegetation and pathway planning. Yarning circle plans complete, installation unable to progress at 2023 due to costing of suppliers, new supplier chosen to progress in 2024.  Other options for connection corridor focuses for 2024 discussion points: <ul style="list-style-type: none"><li>• Explore totems / peace poles / storytelling</li></ul>
Mural Artwork / Floor Paintings	\$30,000  Raised \$11,460 (mural) \$12,650 (floor) Spent \$0	Scoping project and how to support SMT Jnr Campus. This initiative is about supporting SMT-Jr to complete their goal of artwork. Funding to be via Containers for Change, fundraising and volunteer commitment.  Installation of floor paintings over summer holidays 23/24 delayed due to rain and rebooked for Easter school holidays. Floor painting \$11,500 (ex GST).  Mural artwork scoped – some finer scoping refinements required for example the relocation of the junior yarning circle gives the opportunity for a new mural. Need to decide which mural/s to start with. Aim to complete mural project 2024 starting with the Gambling Community Benefit fund application.
Toilet transformations Junior and Senior campuses	\$10,000  Raised \$750 Spent \$274.31	Scoping project on how to improve the toilets on both senior and junior campus. Will be subject to grant applications / sponsorships / donations / fundraising. Seeking a project manager to undertake this initiative.  PM taken on the role – stage 1 complete on Jnr. Need to scope further and continue.

#### Fundraising Events/Initiatives

##### Term 1

- W3 Disco (Fri 9<sup>th</sup> Feb)
- W8 Election BBQ (Sat 16<sup>th</sup> March)
- W9 Movie Night (Sat 23<sup>rd</sup> March)
- TBA Paint & Sip Tester

##### Term 2

- W4 Mother's Day (8-9<sup>th</sup> May)
- W5 Book Fair (15-17<sup>th</sup> May)
- Bunnings BBQ (June)
- Paint & Sip

##### Term 3

- W8 Father's Day (27/28 August)

- Disco – let’s explore what this could look like (SMT request)

#### Term 4

- Christmas Raffle
- Booklists

#### Idea

- Krispy Kremes (could potentially Year 6 WG)
- Handball and hamburger
- Trivia

#### Targeted donations

Item	Area of School	Timeframe	Cost
Student Representative Policy <i>Amend this to \$100 per student</i>	Representative Sport	Ongoing	\$600
Discretionary Funding <i>Remain as is</i>	All	Term 2 & 3	\$6000
Year 12 Graduation Plant <i>Remain as is</i>	Year 12	Term 4	\$25 Budget
Community Spirit Award <i>Remain as is, however review \$50 spend – trophy/giftcard?</i>	Year 6	Term 4	\$50 Budget
Staff appreciation events <i>Remain as is</i>	All	All Terms	\$200 Budget
Additional Fundraising	Yr 6 Shirts Yr 12 Formal SMT Shirts <i>Add in</i>	Volunteer dependent	Collaboration with school

### Additional Fundraising – currently in AOP

The P&C will engage (should a volunteer put their hand up to do so) with the Year 5 and Year 12 cohorts in ways to assist with Formal fundraising and Year 6 shirt fundraising. With a large focus on student ownership as facilitated by the Student Management Teams on both campuses. It is recommended that the Student Management Teams propose how the support will look and how to engage the P&C for assistance. This concept encourages co-collaboration and student leadership.

### Suggested funding:

Support the purchasing of SMT shirts by utilising any remaining funds from the wish list funding. This aims to facilitate the early procurement of shirts at the start of the school year, subject to the P&C's discretion. Under this agreement, SMT is expected to:

- Sustain the Wave of Change initiative on the Senior Campus on behalf of the P&C.
- Assist in organising and executing events throughout the year, with details to be negotiated with the SMT Teacher Coordinator.

The P&C intends to maintain this collaboration, fostering leadership opportunities and acknowledging the importance of nurturing emerging student leaders.



# Annual Operating Plan 2023

February 2023 – February 2024

APPROVED \_\_\_\_\_

AMENDMENTS \_\_\_\_\_

## About CSC P&C

OUR PURPOSE: To support and work in partnership with Capalaba State College, with the school principals and the school community, to promote the best interests of the College, facilitate its development and further improvement, to achieve the best outcomes for students.

Capalaba State College Parents and Citizens Association (CSC P&C), as a statutory body, sets to achieve this through supporting the:

- provision of adequate resources and learning materials to all rooms/facilities to enhance our children's learning in a positive and productive way;
- enhancing the current use of infrastructure and facilities;
- communicating the fundraising needs based on the long-term plans for the school, detailing why the money is required and how it will be spent, and being accountable for the spend;
- providing a forum for school community issues to be raised; and
- providing opportunities for the school community to celebrate together.

The P&C determines its level of involvement and commitment to the school based on the College Principal's plan for the year and what the teaching staff would like to achieve. As well as availability of volunteers.

## Focus areas

As a not-for-profit with a potentially enormous scope of work and finite resources, CSC P&C recognises the need to prioritise its efforts to ensure the most efficient and effective approach to its work. Therefore, in pursuing its purpose, P&C has identified the following Focus Areas as key priorities for the period of this Plan.

Learning resources and materials, Classroom projects  
Objective: Build and harness the P&C collective capabilities, capacities, and contributions of members.

Infrastructure and facilities  
Objective: Build and harness the P&C collective capabilities, capacities, and contributions of members.

Collective Viability (sustainability and resilience)  
Objective: Build and harness the P&C collective capabilities, capacities, and contributions of members.

## FUNDRAISING FORECAST 2023 with previous years comparative data

In 2022, the P&C achieved approximately \$57,067 income comprising from all P&C



operations and fundraising events. Total income, including grants was approximately \$87,067. Forecast fundraising in 2023 is \$25,000, and grants target of \$10,000. A breakdown can be found in the table below:

Income Source	2018	2019	2020	2021	2022	Target 2023
Parent Contributions	\$310.00	\$285.50	\$140.00	\$0.00	\$0.00	\$1,000.00
School Banking	\$544.16	\$456.50	\$325.00	\$355.00	\$0.00	N/A
Fundraising & Social	\$10,955.26	\$4,232.07	\$2,396.33	\$15,700.15	\$37,764.75	\$25,000.00
Container for Change	N/A	N/A	N/A	N/A	\$2,717.50	\$3,000.00
2 <sup>nd</sup> Hand Uniform	\$2,249.80	-\$129.52	\$1,690.20	\$3,172.26	\$3,131.50	\$3,000.00
Swim Club	\$2,105.35	\$2,399.14	\$3,856.46	\$3,146.30	\$1,109.00	\$0.00 <sup>1</sup>
College Fete	\$0.00	\$21,242.23	N/A	N/A	N/A	N/A
Fence Advertising	\$9,487.50	\$11,344.75	\$3,506.25	\$7,148.25	\$11,466.00	\$11,000.00
Election BBQs	\$0.00	\$526.11	N/A	N/A	\$959.02	N/A
Commission on Books	\$2,078.46	\$2,342.66	\$2,611.17	\$2,483.99	\$2,637.40	\$2,600.00
Grants	\$0.00	\$0.00	\$40,958.00	\$35,000.00	\$30,000.00	\$10,000.00
<b>Total</b>	<b>\$27,730.53</b>	<b>\$42,699.44</b>	<b>\$55,483.41</b>	<b>\$67,005.95</b>	<b>\$89,785.17</b>	<b>\$55,600.00</b>

1. Swim Club is currently not in operation.

### KEY GOALS & INITIATIVES 2022 Reflection

- Fundraising target of \$21,000 was exceeded.
- Our great fundraising results have been achieved through the enormous contributions from our school families and those that are part of the working groups- Grants and Fundraising.
- In progress: increased local business community awareness through our fence advertising and successfully on-boarding 4 new clients.
- Increased utilisation of digital solutions, enabling the P&C to better streamline its processes, making dealings with the P&C more accessible for our school community e.g. Rafflelink for all our raffles, Square for all our events held, appointment booking system for the 2<sup>nd</sup> Hand Uniform Shop and recently, Humanitix for Movie Night.
- In progress: Increase P&C community engagement- increase average attendance at P&C meetings to 20 members, increased attendance of fundraising events
- Launched the P&C website with increasing utilisation throughout 2022.
- Introduction of a partnership with a local signwriter to assist on bringing in new fence advertisers.
- Discretionary funding awarded to:
  - Mick Quinn for AV Equipment (Acquitted)
  - Mel Armstrong for Indigenous Digital Artwork for sports houses (Acquitted)
  - Bernadette Power for Refurbishment of Robot Battery (Acquitted)
  - Bernadette Power for New Board Games (yet to be Acquitted)



### KEY GOALS & INITIATIVES FOR 2023

- Fundraising target of \$25,000 and Grants target of \$10,000.
- Launch Toilet Transformation Project campus wide – find a volunteer to lead this.
- Commence the first physical implementation of Connection Corridor initiatives including the creekline revegetation, yarning circles and pathway planting.
- Complete the second water refill station on Junior Campus.
- Launch an annual plan for raffle planning to maximise the potential for donations and introduce raffle themes to assist with marketing.
- Continue working with the Junior Student Management Team as an important stakeholder to feed into P&C activities and introduce a working relationship with the Senior Student Management Team.
- Launch the Senior Campus welcome booklet for new families.
- Increase awareness and utilisation of the 2<sup>nd</sup> Hand Uniform shop, increasing donations and stock levels. Achieve stability of volunteers for the shop.
- Increase fence advertising revenue to cover operational expenses.
- Increased recognition of P&C volunteers in our school community.
- Increase P&C community engagement- increase average attendance at P&C meetings to 20 members, increased attendance of fundraising events.

### IMPROVEMENT PRIORITIES FOR 2023 (not in order of priority)

See Attachment 1 for more information.

Project Description	P&C Funds Allocated	Project Status
Second Water Refill Station for Junior Campus	\$15,300	Installation Completed February 2023.
Connection Corridor	\$25,000	Project initiated, scoped and landscape architect. Continuing engagements, planning and fundraising. 2023 focus: completion of creekline vegetation, yarning circles for both campuses, pathway planting
Mural Artwork / Floor Paintings	\$30,000	Scoping project and how to support SMT Jnr Campus. This initiative is about supporting SMT-Jr to complete their goal of artwork. Funding to be via Containers for Change, fundraising and volunteer commitment.
Toilet transformations Junior and Senior campuses	\$10,000	Scoping project on how to improve the toilets on both senior and junior campus. Will be subject to grant applications / sponsorships / donations / fundraising. Seeking a project manager to undertake this initiative.

### FUNDRAISING FOR 2023

**10% P&C Contribution:** 10% of all profits from each fundraiser should be allocated to P&C

general funds to assist with the general running of the P&C (e.g. payment of insurance and annual targeted donations)

**REMINDER:** The following compilation of events will only take place if individuals or groups are willing to take on the responsibility of planning and coordinating them. All members of the P&C are encouraged to consider taking on roles for events as they not only have great fundraising potential, but potential to bring our community together and support the College in many ways.

Fundraising Event	Fundraising Connection	Date	Budget	Float
<b>Term 1</b>				
Coffee Welcome	Sponsored Event	21 <sup>st</sup> January	Nil	Nil
Bunnings BBQ	Mural and Art Project	25 <sup>th</sup> February	\$1000	\$100
Hair Accessories	General – ongoing ordering link available all the time		Nil	Nil
Family Movie Night & Junior Disco	Connection Corridor	25 <sup>th</sup> March	\$1500	\$450
Containers for Change Free Dress Collection	Mural and Art Project	31 <sup>st</sup> March	Nil	Nil
<b>Term 2</b>				
Mother’s Day Stall	Connection Corridor	10 – 11 May	\$3000	\$450
Mother’s Day Raffle	Connection Corridor		Nil	Nil
Book Fair	School resources through scholastic	17 – 19 May	Nil	\$200
Bunnings BBQ	Discretionary Funding	21 <sup>st</sup> May	\$1000	\$100
Containers for Change Free Dress Collection	Mural and Art Project	23 <sup>rd</sup> June	Nil	Nil
Krispy Kremes (or other)	General		Nil	Nil
<b>Term 3</b>				
Father’s Day Stall	Connection Corridor	30 – 31 <sup>st</sup> August	\$3000	\$450
Father’s Day Raffle or event	Connection Corridor		Nil or \$1500 for event	Nil for raffle. \$450 for event if held.
Containers for Change Free Dress Collection	Mural and Art Project	15 <sup>th</sup> September	Nil	Nil
Bunnings BBQ	General	TBA	\$1000	\$100
Disco P-6 (potentially)	TBD	TBA	\$3000	\$400
Colour Fun Run	TBD	TBA (Volunteer dependent)	\$2000	Nil
<b>Term 4</b>				
Christmas Concert P-3 BBQ	Mural and Art Project		\$500	\$150



Fundraising Event	Fundraising Connection	Date	Budget	Float
Containers for Change Free Dress Collection	Mural and Art Project	8 <sup>th</sup> December	Nil	Nil
Christmas Raffle	Mural and Art Project		Nil	Nil
Santa Photos	General		\$500	\$100
Booklists	General		Nil	Nil
Parent End of Year Dinner	Connection Corridor	TBA	\$1500	Nil

Other potential fundraising events include: Bake Sales, Trivia Night, Pie Drive.

## GRANTS

**Strategy:** Grants as they become available/Grant Working Group members

**Outcome:** Obtain additional funds for identified projects or items from the wish list (Attachment 2)

### 2022 Grant Outcomes

Funding Program	Outcome	Project Scope	Status
Regional Arts Development Fund	Unsuccessful	Art murals	n/a
Planting Trees for The Queen's Jubilee	Successful for \$20,000	Planting Trees for The Queen's Jubilee	Part A – pending contractor acceptance Part B - Seeking quotes

## YEARLY TARGETED DONATIONS TO SCHOOL

See Attachment 3 for more information.

Item	Area of School	Timeframe	Cost
Student Representative Policy	Representative Sport	Ongoing	\$600
Discretionary Funding	All	Term 2 & 3	\$6000
Year 12 Graduation Plant	Year 12	Term 4	\$25 Budget
Community Spirit Award	Year 6	Term 4	\$50 Budget
Staff appreciation events	All	All Terms	\$200 Budget
Additional Fundraising	Yr 6 Shirts Yr 12 Formal	Volunteer dependent	Collaboration with school

## TRAINING AND SUPPORT FOR 2023

### VOLUNTEERS

Strategy	Outcome	Timeframe	Cost
Strategic plan and AOP	To ensure that each volunteer is aware of the P&C Strategic Plan and AOP	As required for new volunteers	\$0

Volunteer sign on forms and student protection risk management strategy factsheet	After each event, volunteers have signed the volunteer form, which includes the student protection factsheet	As required	\$0
Mandatory training program – read document and complete Record of Completion section to give to P&C Executive Committee member for records	Volunteers must complete this process annually to present the Record of Completion when visiting a departmental site.	Annually	\$0

### P&C EXECUTIVE

Strategy	Outcome	Timeframe	Cost
First Aid training	Provide First Aid & CPR	April 2023	\$120ea up to 4 attendees
P&C training as available	Attend training where available	When applicable	Usually free
2023 P&C Conference	Provide strategy change and input back to P&C	August 2023	\$600-\$800 per delegate x 4 (apply for P&C grant to supplement cost)

### P&C SWIM CLUB SUBCOMMITTEE

At the time of authoring the AOP the swim club subcommittee is not operating. Costs below are still documented and accounted for in the case that the subcommittee reconvene.

Strategy	Outcome	Timeframe	Cost
First Aid training	Provide First Aid & CPR	April 2022	\$120ea up to 2 attendees
Food Safety Certificate	Canteen Manager to attend	As required	\$100

## BUDGET FOR 2023

Account Name	Forecast 2023
<b>Income</b>	
2nd Hand Uniform Sales	\$3,000.00
Containers for Change	\$3,000.00
Donation/Gift Income	\$1,000.00
End of Year Parent Dinner	\$1,000.00
Fence Advertising Income	\$11,000.00
Grant Income	\$10,000.00
P&C Bunnings Sausage	\$3,500.00
P&C Christmas Raffle	\$1,900.00
P&C Disco and Movie Night	\$4,000.00
P&C Father's Day Raffle Sales	\$1,200.00
P&C Father's Day Stall Sales	\$5,000.00
P&C Krispy Kreme Fundraiser	\$4,500.00
P&C Mother's Day Raffle	\$350.00
P&C Mother's Day Stall	\$5,000.00
P&C Santa Photo	\$1,000.00
School Book Lists Commission	\$2,600.00
Swim Club - Canteen (Drinks)	\$0.00
Swim Club - Canteen (Hot food)	\$0.00
Swim Club - Canteen (Other food)	\$0.00
Swim Club Memberships	\$0.00
Swim Club Merchandise Sale	\$0.00
<b>Total Income</b>	<b>\$58,050.00</b>
<b>Gross Profit</b>	<b>\$58,050.00</b>
<b>Expenses</b>	
General and Office Expenses	\$200.00
2nd Hand Consignment Uniform	\$1,000.00
2nd Hand Square Fee	\$120.00
Accounting/Bookkeeping Fees	\$990.00
Book Club Fair Float	\$200.00
CommBiz Fees	\$30.00
Donation to Capalaba State College	\$0.00
First Aid Course/Supplies	\$480.00
P&C Bunnings Sausage Float	\$100.00
P&C Bunnings Sausage SQ fees	\$25.00
P&C Bunnings Sausage Supplies	\$1,000.00
P&C Disco and Movie Night Float	\$450.00
P&C Disco and Movie Night Square Fee	\$90.00
P&C Disco and Movie Night Supplies	\$1,500.00
P&C Father's Day Stall Float	\$450.00
P&C Father's Day Square Fee	\$40.00
P&C Father's Day Stall Supplies	\$3,000.00

P&C Krispy Kreme	\$3,000.00
P&C Krispy Kreme Square Fee	\$120.00
P&C Mother's Day Stall Float	\$450.00
P&C Mother's Day Square Fee	\$40.00
P&C Mother's Day Stall Supplies	\$3,000.00
P&C P-3 Xmas BBQ Float	\$150.00
P&C P-3 Xmas BBQ Supplies	\$300.00
P&C P-3 Xmas BBQ SQ fees	\$25.00
P&C Santa Photo Float	\$100.00
P&C Santa Photo Costs	\$500.00
P&C Santa Photo SQ fees	\$25.00
P&C State Conference	\$3,200.00
Parent End of Year Dinner Costs	\$1,000.00
Prep Orientation Day Supplies	\$200.00
Printing & Stationary	\$320.00
Rafflelink Annual Subscription	\$120.00
Santa Photo Cost	\$500.00
Swim Club Awards Night Expense	\$0.00
Swim Club Canteen	\$0.00
Swim Club Float	\$0.00
Swim Club Supplies	\$0.00
Swim Club Trophies	\$0.00
Swim Club Web Expense	\$0.00
Swim Square Fee	\$0.00
<b>Total General Expenses</b>	<b>\$22,725.00</b>
<b>Other Expenses</b>	
Community Spirit Award	\$50.00
Other Staff appreciation events	\$100.00
Request for Discretionary Funding	\$6,000.00
Student Representative Policy	\$600.00
World Teachers Day expense (platters)	\$140.00
Year 12 Graduation Plant	\$25.00
<b>Total Other Expenses</b>	<b>\$6,915.00</b>
<b>Insurance Expenses</b>	
Public Liability Insurance	\$3,234.39
<b>Total Insurance Expenses</b>	<b>\$3,234.39</b>
<b>TOTAL EXPENSES</b>	<b>\$32,874.39</b>
<b>OPERATING PROFIT</b>	
Total Other Income (Grants)	\$10,000.00
Addback: Total Floats (Cash at hand)	\$1,900.00
Total Other Expenses (grant acquittals eg Connection Corridor)	\$15,000.00
<b>Net Profit/(Loss)</b>	<b>\$22,075.61</b>



\*Comments:

- Forecast figures are based on historic actual revenue from previous years (pre-Covid), market research, and/or Executive decision.
- The fundraising targets/events remain subject to Government directive; therefore, these figures may need to be adjusted if Covid restrictions are imposed



**CAPALABA STATE COLLEGE**  
**PARENTS & CITIZENS ASSOCIATION**

## Attachment 1 – Fundraising Projects 2023 – Additional Information

**"Connection Corridor"** - Fundraising Goal: \$75,000 (fundraising, sponsorships and grants)

There has been an increase in the use of outdoor spaces as an alternative to classroom learning. This has coincided with the introduction in 2020 of the Montessori classes. Current outside learning areas are now also being used by mainstream classes across both the primary and secondary campuses.

The proposed walk links senior to junior campus, with the walk to start/end from behind the Montessori classroom block where the new shed has been built and to run along the side, behind houses, towards where the current Schools Officer shed is and then follow it around to where the current forest school area is.

The walk will continue onto the senior campus ending at the car park. This is a great opportunity to plant this area up with appropriate native plants and create a safe walking area between the campuses. Students already use this area to walk between the campuses and in wet weather, the ground can become very muddy and slippery.

The Schools Officers have highlighted that it becomes hard to mow this area as it is very muddy even with a little bit of rain. Hence, planting up the area with appropriate plants, would help make this area more user friendly and cut out the need to mow some of the area that is causing an issue.

The 'walk' will have various stops along the route where you can stop and:

- use the space as an outdoor classroom – seating of some sort eg. wooden stumps or sandstone
- have various Aboriginal and Torres Strait Islander artworks integrated throughout the walk
- enjoy a sensory garden area
- play musical instruments made of natural materials
- free play in areas (e.g. building cubbies)
- safeguard areas that are left 'natural' and allow for weeding and regeneration and revegetation work only
- provide a reflective area for artwork; reading; quiet work; meditation etc
- highlight seasonal sections for the vegetation
- prepare food in an outdoor working kitchen / wood working shed
- host a yarning circle in an undercover gazebo



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**"Mural Artwork"** - Fundraising Goal: TBD (fundraising, grants and volunteer time)

Both the Junior Campus Student Management Committee and the P&C Fundraising Working Group have separately expressed interest in working towards painting murals on the grounds of the junior campus (walls and floors). It is suggested both groups work together towards this common goal. Informal preliminary discussions have occurred with the Junior Deputy Principal who is keen to work together, creating a linkage between the P&C Fundraising Activities and the goals of the students.

The motivation behind the murals would be a symbol of connectivity between the students, school and the wider school community; and to inspire students. Mural artworks invite bland and underutilised space within school grounds to be transformed into active and inviting places for both learning and play. The joint venture would be one where the students are actively involved in the planning and execution of the work, leveraging the ideas and values of the wider community and the skills of the P&C volunteers (i.e. artistic skills, obtaining funding / donations).

**"Toilet Transformation Project"** - Fundraising Goal: TBD (fundraising, grants and volunteer time)

Research conducted by Enlighten Education has shown that school toilets that are not clean, pleasant, and safe can impact children's short and long-term physical and mental health, as well as their learning outcomes.

The impact of poor design, maintenance and sanitation can cause a range of problems for students such as:

- Sub-standard toilets (with inadequate cleaning schedules) are making children feel they are not respected or valued at school.
- Poor sanitation, along with restricted access, is creating health problems.
- The poor condition of school toilets is deterring children from drinking sufficient water during the day (to avoid having to urinate). The associated dehydration is impacting on concentration and learning.
- School toilets are being used as a site for hiding out, crying, self-harm and suicide.
- Lack of privacy in school bathrooms is associated with misbehaviour.

Feedback from parents and children at the school identifies that students are unhappy with the current toilet situation. This results in them 'holding on', drinking less water, being unable to focus in class because they need to go, bringing illnesses home more easily, and being anxious about going to the toilet at school.

Our Toilet Transformation Project aims for students to work together to keep clean, friendly toilet spaces allowing them to feel comfortable and happy to go to the toilet at school. The project can consist of student, parent and staff collaboration, perhaps even a design



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competition, redecorating the toilets to make them fun, vibrant and inviting.

P&C will provide project management. Students will need to have ownership over the change and will be the main body leading the design with assistance from the College and the P&C. Students and parents will be invited to volunteer to help with the practical work of painting or fundraising with local businesses. Already a number of parents are keen to support the initiative in whichever way they can to improve the situation for their children.

**Timeline – *below is the previous 2022 dates. This will need to be revised once a Project Manager has volunteered to take on this project. Leaving dates as is until a review occurs. Commitment from P&C and College to proceed – February 2022 however there is no volunteer yet to Project Manage.***

Student engagement College approved – February 2022

College to pull together student design committees – ~~March-April-May~~ 2022

Student design committee meetings – ~~March-May-June~~ 2022

Design Activities to occur during Term 2/3 – finalise a few weeks before Term ~~2-3~~ finishes 2022

P&C to assist with concept design, donations and sponsorship –~~End of Term 2~~, Finalise early Term 3 2022

Actual redecoration to take place – propose Term 3 school holidays 2022

Projects like this are taking place all over the country, in recognition of the important role a clean, inviting toilet space plays on the education of our children.





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## Attachment 2 – Grants 2023 – Wish List

IDEA
Outdoor area outside library to create an emotional wellbeing space for children with emotions needing to escape from classroom
Lighting and Sound System upgrades in both Junior and Senior Halls (with projectors).
Seating on Senior Campus – Aluminium Picnic Benches.
Grand-Stand seating for Junior Campus oval and Senior Campus Ovals
Water Tanks
Shade Sails for Junior and Senior campus over Playgrounds and outdoor equipment
Under Cover walkways on Junior Campus linking the Hall and Admin buildings to existing covered walkways so students and staff can get around without getting wet.
Heating for the Swimming Pool
Tuckshop Re-fit Junior and Senior campus
Extra TA time for all classroom, across college
Marketing / Branding school – attract
Multicultural support
New Basketball and Volleyball courts – Shade
Supporting families into school
Orchard
Outdoor place to connect, classroom and amphitheatre for the arts
Yarning circle project
Mental health and wellbeing programs - support to bring in external providers to deliver to more students
Rock Climbing program (or additional mental health programs run by school staff)
STEM and robotics programs – resources
Healthy Harold program
Fans in the Senior Campus Hall
Signage supporting PBL expectations
Guest speaking for senior development – tax, kids entrepreneur
Solar power for Senior and Junior campus
Soft fall rubber to replace the bark on Junior campus playground (1 remains)

## **Attachment 3 – College Targeted Donations 2023 – Additional Information**

### **Student Representative Policy**

Allocation: up to \$600

An annual contribution of \$600 made available for up to 12 students who represent the college in state or national competition. Students must have achieved this level of competition through an initial involvement at a school level to qualify. An amount of \$50.00 per student is available. If there is any portion of the \$600.00 left over at the end of a calendar year, this amount will not roll over to the following year. All students must apply using the relevant paperwork and be endorsed by a teacher at the College.

### **Request for Discretionary Funding**

Allocation: up to \$6000

Round 1 2023 closing Tuesday 2<sup>nd</sup> May with successful applications determined at Monday 15th May General Meeting

Round 2 2023 closing Monday 7<sup>th</sup> August with successful applications determined at Monday 21st August General Meeting.

- Purpose to make funding available to for initiatives that promote the interests and provide benefit to the College students.
- Teachers and non-teaching staff are welcome to apply for discretionary funding. Each round will consist of \$3000, with a limit of up to \$800 per project or resource.
- Applications will be received and reviewed by P&C Executive in consultation with the College Principal with successful applications announced at the corresponding General Meeting.

### **Year 12 Graduation Plant**

Allocation: up to \$25

The P&C purchase and donate a shrub that is low allergen, low scent and low pollen to add to the Year 12 Graduation Garden annually. This plant is purchased and presented in November.

### **Community Spirit Award**

Allocation: up to \$50

An annual award honouring the late P&C life member Natasha Simpson. In 2018, the P&C resolved to present an award annually to a Year 6 student in Natasha's honour. "The Natasha Simpson Memorial P&C Community Spirit Award" will continue to be presented annually in the presence of a member of the P&C Executive and an invitation for a member of Natasha's family to present. Allocation of up to \$50 for the purchase of a plaque for the perpetual trophy, and the printing and framing of a certificate.

### **Staff appreciation events**

Allocation: up to \$200

A budgeted annual allocation for \$200 to be used for staff appreciation events such as

purchasing a cake for world teacher's day, schools officers barbeque, and other staff appreciation events. This budget will cover any of the College's requests for such use.

### **Additional Fundraising**

The P&C will engage (should a volunteer put their hand up to do so) with the Year 5 and Year 12 cohorts in ways to assist with Formal fundraising and Year 6 shirt fundraising. With a large focus on student ownership as facilitated by the Student Management Teams on both campuses. It is recommended that the Student Management Teams propose how the support will look and how to engage the P&C for assistance. This concept encourages co-collaboration and student leadership.