

Att 1 Corro Register (Oct) _____ 2
Att 2 Action Register_NovGM _____ 4
Att 3 Treasurer Report (incl Connection Corridor Report) _____ 5
Att 4 2022 Nov 28 P and C Principal Report (and actions) _____ 7
Att 5 202211 Grants Update _____ 9
Att 6 2023_DRAFT_PC_Mtg_Schedule _____ 10

PnC Correspondence Register Extract for Meeting

Date	From	To	Subject
2022-10-13T07:47:31+00:00	bodhi.mel@gmail.com	secretary@capalabascpandc.com.au	Fwd: MunchMonitor SCHOOL SHOP purchase confirmation
2022-10-19T00:03:40+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Year 12 Graduation Plant 2022
2022-10-17T23:01:03+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	World Teachers Day - cake contribution
2022-10-18T10:23:13+00:00	lthat4@eq.edu.au	secretary@capalabascpandc.com.au	Re: The Athlete's Foot School Rewards
2022-10-18T09:58:05+00:00	secretary@capalabascpandc.com.au	lthat4@eq.edu.au	Fwd: The Athlete's Foot School Rewards
2022-10-07T01:59:46+00:00	secretary@capalabascpandc.com.au	antw.taf@gmail.com	RE: The Athlete's Foot School Rewards
2022-10-19T00:19:38+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Athletes foot rewards - Cassie Wagstaff
2022-10-19T04:43:52+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Athletes foot rewards - Cassie Wagstaff
2022-10-19T00:08:49+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	World Teachers Day - cake contribution
2022-10-19T00:14:56+00:00	secretary@capalabascpandc.com.au	antw.taf@gmail.com	Re: The Athlete's Foot School Rewards
2022-10-17T23:14:33+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Year 12 Graduation Plant 2022
2022-10-17T23:07:40+00:00	secretary@capalabascpandc.com.au	antw.taf@gmail.com	Re: The Athlete's Foot School Rewards
2022-10-19T00:11:07+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Athletes foot rewards - Cassie Wagstaff
2022-10-17T12:47:09+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Athletes foot rewards - Cassie Wagstaff
2022-10-19T03:44:47+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	World Teachers Day - cake contribution
2022-10-08T03:28:04+00:00	secretary@capalabascpandc.com.au	president@capalabascpandc.com.au;president@capalabascpandc.com.au;vicepresident@capalabascpandc.com.au;Treasurer@capalabascpandc.com.au;assistantsecretary@capalabascpandc.com	Fwd: The Athlete's Foot School Rewards
2022-10-17T19:57:15+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Athletes foot rewards - Cassie Wagstaff
2022-10-18T05:13:34+00:00	zoya@capalabascpandc.com.au	secretary@capalabascpandc.com.au;members@capalabascpandc.com.au	Re: RE: Request for Agenda items / Attachments for October GM - 24 October 2022
2022-10-18T06:18:14+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Zoya Slavinskaya
2022-10-18T04:23:26+00:00	secretary@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au	Fwd: Upcoming Fete, Fair, Festival and Celebration
2022-10-18T08:42:53+00:00	Treasurer@capalabascpandc.com.au	secretary@capalabascpandc.com.au;assistantsecretary@capalabascpandc.com.au	Re: Your successful application for discretionary funding round 1 2022
2022-10-17T21:57:37+00:00	assistantsecretary@capalabascpandc.com.au	corro@capalabascpandc.com.au	ASA - Year 12 Graduation Plant
2022-10-17T23:04:13+00:00	secretary@capalabascpandc.com.au	assistantsecretary@capalabascpandc.com.au;Treasurer@capalabascpandc.com.au	Fwd: Your successful application for discretionary funding round 1 2022
2022-10-18T11:08:34+00:00	Treasurer@capalabascpandc.com.au	region29au@grkarate.com	RE: sign on front fence of school
2022-10-17T01:55:08+00:00	karensa@capalabascpandc.com.au	shoul16@eq.edu.au	Re: Term 4 Containers 4 Change drive day - 28 October and Wave of Change Program update
2022-10-16T19:53:29+00:00	grants@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Re: RE: Grants update
2022-10-15T22:51:43+00:00	secretary@capalabascpandc.com.au	niamh2scawley@hotmail.com	RE: Swim Club
2022-10-17T11:50:36+00:00	secretary@capalabascpandc.com.au	marms68@eq.edu.au	RE: RE: Your successful application for discretionary funding round 1 2022
2022-10-17T12:04:01+00:00	secretary@capalabascpandc.com.au	marms68@eq.edu.au	RE: RE: Your successful application for discretionary funding round 1 2022
2022-10-17T10:32:10+00:00	assistantsecretary@capalabascpandc.com.au	corro@capalabascpandc.com.au	ASA - World Teachers Day - cakes for staff
2022-10-10T21:49:04+00:00	secretary@capalabascpandc.com.au	bpowe112@eq.edu.au	RE: Feedback on project funding
2022-10-17T02:31:32+00:00	lthat4@eq.edu.au	karensa@capalabascpandc.com.au	Re: Term 4 Containers 4 Change drive day - 28 October and Wave of Change Program update
2022-10-17T12:03:07+00:00	marms68@eq.edu.au	secretary@capalabascpandc.com.au	Re: RE: Your successful application for discretionary funding round 1 2022
2022-10-15T23:06:37+00:00	secretary@capalabascpandc.com.au	grants@capalabascpandc.com.au	RE: Grants update
2022-10-14T04:08:13+00:00	karensa@capalabascpandc.com.au	lthat4@eq.edu.au	Term 4 Containers 4 Change drive day - 28 October and Wave of Change Program update
2022-10-15T22:48:49+00:00	secretary@capalabascpandc.com.au	bookclub@capalabascpandc.com.au	RE: Book club reports
2022-10-12T11:20:01+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Reschedule Movie Night date from 5th to 19th Nov
2022-10-15T22:53:06+00:00	secretary@capalabascpandc.com.au	bookclub@capalabascpandc.com.au	RE: RE: Book club reports
2022-10-17T11:20:15+00:00	karensa@capalabascpandc.com.au	lthat4@eq.edu.au	Re: Term 4 Containers 4 Change drive day - 28 October and Wave of Change Program update
2022-10-15T22:51:48+00:00	bookclub@capalabascpandc.com.au	secretary@capalabascpandc.com.au	RE: RE: Book club reports
2022-10-17T11:48:56+00:00	secretary@capalabascpandc.com.au	mquin46@eq.edu.au	RE: Your successful application for discretionary funding round 1 2022
2022-10-13T10:44:26+00:00	secretary@capalabascpandc.com.au	bodhi.mel@gmail.com	Re: MunchMonitor SCHOOL SHOP purchase confirmation
2022-10-14T02:33:11+00:00	karensa@capalabascpandc.com.au	k1067m01@kmart.com.au	Capalaba State College P&C Playground Art Project
2022-10-16T10:44:34+00:00	Treasurer@capalabascpandc.com.au	wayned.grkarate@gmail.com	RE: sign on front fence of school
2022-10-17T03:13:30+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Reschedule Movie Night date from 5th to 19th Nov
2022-10-17T10:31:50+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Reschedule Movie Night date from 5th to 19th Nov
2022-10-06T02:17:45+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Christmas Concert Date
2022-10-01T03:57:09+00:00	bpowe112@eq.edu.au	president@capalabascpandc.com.au	Feedback on project funding
2022-10-04T23:58:24+00:00	secretary@capalabascpandc.com.au	president@capalabascpandc.com.au;vicepresident@capalabascpandc.com.au;Treasurer@capalabascpandc.com.au;assistantsecretary@capalabascpandc.com.au	Fwd: Request for Discretionary Funding
2022-10-06T02:22:39+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Shoe uniform query - Cassie Wagstaff
2022-10-04T10:16:21+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au	RE: Request for Agenda items / Attachments for October GM - 24 October 2022
2022-10-06T02:22:08+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Shoe uniform query - Cassie Wagstaff
2022-10-05T00:34:22+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Shoe uniform query - Cassie Wagstaff
2022-10-12T02:37:53+00:00	brad@capalabascpandc.com.au	niamh2scawley@hotmail.com	RE: Swim Club
2022-10-18T05:32:06+00:00	zoya@capalabascpandc.com.au	lthat4@eq.edu.au;free2@eq.edu.au	Time sensitive: Tree donation and landscaping works
2022-10-19T03:56:16+00:00	hello@schoolponytails.com.au	president@capalabascpandc.com.au	Back to School 2023: Uniform bows
2022-10-16T23:31:58+00:00	mharr399@eq.edu.au	pandcexecutive@capalabascpandc.com.au	FW: Sign on the front fence
2022-10-17T05:24:06+00:00	Christie.Patullo@redland.qld.gov.au	president@capalabascpandc.com.au	RE: CS-211-009 Conservation Grant Variation Request
2022-10-12T20:49:39+00:00	lthat4@eq.edu.au	pandcexecutive@capalabascpandc.com.au	Facebook post about students this morning
2022-10-13T04:21:07+00:00	bookclub@capalabascpandc.com.au	president@capalabascpandc.com.au;secretary@capalabascpandc.com.au	Fwd: Recent Book Club Order
2022-10-25T22:24:43+00:00	adorablehelga@hotmail.com	secretary@capalabascpandc.com.au	Re: Capalaba State College Movie Night - 19th November 2022
2022-10-25T02:14:23+00:00	cassie@atrealty.com.au	secretary@capalabascpandc.com.au	RE: Team Tafolo - @realty advertising

PnC Correspondence Register Extract for Meeting

2022-10-31T22:45:44+00:00	hello@support.humanitix.com	corro@capalabascapandc.com.au	CS-7129 NFP/School/Charity rate
2022-10-31T22:50:41+00:00	hello@support.humanitix.com	corro@capalabascapandc.com.au	CS-7129 NFP/School/Charity rate
2022-10-31T22:49:01+00:00	orders@capalabascapandc.com.au	hello@humanitix.com	RE: CS-7129 NFP/School/Charity rate
2022-10-31T22:21:11+00:00	orders@capalabascapandc.com.au	hello@humanitix.com	RE: CS-7129 NFP/School/Charity rate
2022-10-31T23:38:35+00:00	lthat4@eq.edu.au	president@capalabascapandc.com.au;shoul16@eq.edu.au	RE: Delivery TOMORROW NOV 1st : School Tree Delivery
2022-10-31T22:50:42+00:00	president@capalabascapandc.com.au	lthat4@eq.edu.au;shoul16@eq.edu.au	RE: Delivery TOMORROW NOV 1st : School Tree Delivery
2022-10-31T22:28:30+00:00	lthat4@eq.edu.au	president@capalabascapandc.com.au;shoul16@eq.edu.au	RE: Delivery TOMORROW NOV 1st : School Tree Delivery
2022-10-31T22:19:57+00:00	president@capalabascapandc.com.au	shoul16@eq.edu.au	FW: Delivery TOMORROW NOV 1st : School Tree Delivery
2022-10-30T04:56:43+00:00	Treasurer@capalabascapandc.com.au	jay@snowyjoej.com.au	RE: Snowy Joey
2022-10-31T03:32:45+00:00	Golf.Shop@victoriapark.com.au	president@capalabascapandc.com.au	RE: Donation - School Raffle
2022-10-30T04:54:43+00:00	Treasurer@capalabascapandc.com.au	info@classiccreams.com.au	RE: Enquiry - Movie night at the Capalaba State College Junior Campus 19th Nov (revised date)
2022-10-30T04:37:04+00:00	Treasurer@capalabascapandc.com.au	ed@communityconnections.org.au;craig@communityconnections.org.au	RE: Movie in the Park Nov 19th
2022-10-30T03:31:42+00:00	secretary@capalabascapandc.com.au	antw.taf@gmail.com	RE: The Athlete's Foot School Rewards
2022-10-30T03:23:37+00:00	secretary@capalabascapandc.com.au	Capalaba@parliament.qld.gov.au	RE: Re. Esky hire 18/11/2022
2022-10-30T02:40:18+00:00	assistantsecretary@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Maridale Bakery receipt for World Teachers Day
2022-10-30T02:54:41+00:00	Treasurer@capalabascapandc.com.au	assistantsecretary@capalabascapandc.com.au	Re: Maridale Bakery receipt for World Teachers Day
2022-10-30T03:20:58+00:00	secretary@capalabascapandc.com.au	adorablehelga@hotmail.com	RE: Capalaba State College Movie Night - 19th November 2022
2022-10-30T02:38:07+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	World Teachers Day - cake contribution
2022-10-28T07:54:21+00:00	Treasurer@capalabascapandc.com.au	jrob514@eq.edu.au	SRC possible involvement at Movie Night 19/11/22
2022-10-28T05:35:28+00:00	president@capalabascapandc.com.au	res@turtlebeach.com.au	DONATION - School Community Raffle
2022-10-28T06:06:04+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Best contact for SRC involvement at Movie Night 19/11/22
2022-10-28T03:43:08+00:00	karensa@capalabascapandc.com.au	admin@advancedmetalrecyclers.com.au;janelle@advancedmetalrecyclers.com.au	Capalaba State College P&C Movie Night bins
2022-10-27T02:23:58+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA: Hire agreement form for After School Sports Program - Term 1 2023
2022-10-28T05:06:52+00:00	president@capalabascapandc.com.au	jobs@fivestarcinemas.com.au	DONATION - School Community Raffle
2022-10-27T01:04:28+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Best contact for SRC involvement at Movie Night 19/11/22
2022-10-28T03:28:03+00:00	karensa@capalabascapandc.com.au	Mondi.Saleh@rebelsport.com.au	Capalaba State College P&C Movie Night fundraiser
2022-10-28T06:01:35+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Best contact for SRC involvement at Movie Night 19/11/22
2022-10-28T03:00:12+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Trimming of overhanging branches in Hanky Park for movie night (19-11-22)
2022-10-27T01:19:22+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Hire agreement form for After School Sports Program - Term 1 2023
2022-10-26T23:59:14+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Proposed Disco Date for Term 1 2023
2022-10-28T05:05:05+00:00	president@capalabascapandc.com.au	info@urban-xtreme.com.au	DONATION - School Community Raffle
2022-10-26T10:31:38+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Proposed Disco Date for Term 1 2023
2022-10-28T05:02:45+00:00	president@capalabascapandc.com.au	golf.shop@victoriapark.com.au	Donation - School Raffle
2022-10-27T05:24:02+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	World Teachers Day - cake contribution
2022-10-27T01:19:34+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA - Best contact for SRC involvement at Movie Night 19/11/22
2022-10-27T05:22:30+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	World Teachers Day - cake contribution
2022-10-28T05:30:39+00:00	president@capalabascapandc.com.au	adela.berridge@redland.qld.gov.au	DONATION - School Community Raffle
2022-10-25T21:41:22+00:00	secretary@capalabascapandc.com.au		Capalaba State College Movie Night - 19th November 2022
2022-10-25T19:48:49+00:00	Treasurer@capalabascapandc.com.au	emma.miller@freedomproperty.com.au	Freedom Property & Capalaba State College Fundraising
2022-10-25T02:29:01+00:00	assistantsecretary@capalabascapandc.com.au	secretary@capalabascapandc.com.au;president@capalabascapandc.com.au;vicepresident@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au;brad@capalabascapandc.com.au	Re: Team Tafolo - @realty advertising
2022-10-26T05:47:59+00:00	marketing@capalabasportsclub.com.au	Treasurer@capalabascapandc.com.au;president@capalabascapandc.com.au;secretary@capalabascapandc.com.au	RE: Sports Club & Capalaba State College Fundraising
2022-10-25T23:01:15+00:00	Katrina@pandcsqld.com.au	Treasurer@capalabascapandc.com.au	RE: Capalaba State College P&C
2022-10-25T20:52:41+00:00	Treasurer@capalabascapandc.com.au	Katrina@pandcsqld.com.au	RE: Capalaba State College P&C
2022-10-24T13:03:48+00:00	secretary@capalabascapandc.com.au	bookclub@capalabascapandc.com.au	Re: RE: Book club reports
2022-10-24T23:48:28+00:00	rebecca@iam.qld.edu.au	president@capalabascapandc.com.au	Re: Your meeting recap - P&C October General Meeting (In Person and Online)
2022-10-25T01:14:39+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Welcome Booklet questions
2022-10-25T02:24:30+00:00	secretary@capalabascapandc.com.au	president@capalabascapandc.com.au;vicepresident@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;brad@capalabascapandc.com.au	Fwd: Team Tafolo - @realty advertising
2022-10-24T13:09:42+00:00	secretary@capalabascapandc.com.au	lthat4@eq.edu.au;marmss68@eq.edu.au	Re: 'Hand' mural
2022-10-25T01:26:49+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Zoya Slavinskaya
2022-10-25T10:09:50+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Old school ipads
2022-10-24T10:41:20+00:00	president@capalabascapandc.com.au	rebecca@iam.qld.edu.au	RE: Your meeting recap - P&C October General Meeting (In Person and Online)
2022-10-26T05:54:17+00:00	Treasurer@capalabascapandc.com.au	marketing@capalabasportsclub.com.au;president@capalabascapandc.com.au;secretary@capalabascapandc.com.au	Re: Sports Club & Capalaba State College Fundraising
2022-10-25T01:19:55+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Zoya Slavinskaya
2022-10-26T07:46:31+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	World Teachers Day - cake contribution
2022-10-25T18:55:39+00:00	Treasurer@capalabascapandc.com.au	marketing@capalabasportsclub.com.au	Sports Club & Capalaba State College Fundraising

Current Status	Actions from the meeting and those outstanding:	Resp Person	Initiated	November Meeting Update
1. NEW	C4C T4 email wrap up to be sent out to parents	Karensa/ Lachlan	24/10/22	Wrap-up email not sent to Lachlan as yet. There is a discrepancy between AMR's count and the C4C transaction acct that is currently being investigated. Karensa will advise further once it's been resolved.
1. NEW	combined rewards day for T3 & T4 C4C drive winners	Karensa/ Stuart	24/10/22	As at 14/11/22, the date for the combined rewards day hasn't been confirmed. Just Good Fun games will be the winner's prize again.
1. NEW	Athlete's Foot reward brochures	Cassie	24/10/22	Brochures dropped to school, social media tile provided. NFA required from the P&C.
1. NEW	Discretionary Funding R2 2022 successful applications	Cassie	24/10/22	Bernadette Power successfully applied for R2, Cassie emailed on 19/11/2022.
3. PROGRESSING	Christmas Concert 2022 - Lachlan to advise us of anticipated date of event. Will P&C hold a BBQ on the night?	Lachlan	8/22/2022	Joe Robinson confirmed his SRC are keen to help P&C with BBQ
3. PROGRESSING	Free Dress dates to Karensa	Lachlan	24/10/22	Cass has list of potential free dress days from College - shared with Karensa who will identify which work best for containers for change days.
3. PROGRESSING	Subgroup to be formed for Mural Artwork project	Cass	24/10/22	Cass emailed members 19/11/2022 with EOI
3. PROGRESSING	Junior Disco- Term 1 2023. Can we lock in a date by the end of Term 3 2022 so that planning can commence in Term 4. Lachlan recommended we speak with Deb Wall, re: older students may be able to incorporate ArtsFest assessments with our disco night.	Desma	7/25/2022	Proposed date of 24/03/23 now officially locked in. EOI's for volunteers sent out via email and FB post 19/11/2022. seeking the college to share also.
5. ON HOLD	Cool water bubbler at Junior library. Michelle to organise quotes etc.	Michelle	7/25/2022	No quotes received. Move to put on hold and revisit in 2023. Asana request submitted to obtain maintenance report on existing Redzone water filter and its condition as now over 8 years old.
3. PROGRESSING	After School Sports Program - Karen and Anna have been discussing the possibility of running an afterschool sports program in Term 4, initially targeting the Prep-Yr3 levels. Different sports will be delivered during the program's run and some local clubs have offered to donate free sessions at the College.	Karen/Lauren	8/22/2022	Oval has been approved for use in Term 1 2023. Karen to provide update in NOV GM
3. PROGRESSING	Wave of Change registration	Lachlan	14/07/2022	Karensa waiting for confirmation from school on no of bins and locations to be used for program. Karensa will be donating the signage that will hopefully prevent misuse. To be updated more if appropriate at the meeting
3. PROGRESSING	College to check with Silver Rose – we have one more year of the tender left. And will then go out to tender after that. We talked about sibling photos – not keen on doing it cross campus or during school but there might be other models of offering such as weekend or before school – Lachlan and Carlie to look into it and get back to P&C with what the supplier offers.	Carlie F & Lachlan	22/11/21	Evaluation panel met on 09/11/22 to discuss tenders for 2023 photos onwards. Carlie to follow up with two of the vendors to clarify some queries before a final decision is made. Sibling photos will likely be available, but will need to be by appt before school on photo day 2023.
4. COMPLETE	Cassie Wagstaff to be added as a signatory as P&C Secretary. JUNE GM UPDATE – Also include Lauren Phillips as a signatory.	Cassie, Lauren & Michelle	23/05/22	Execs have now been added as signatories to both P&C bank accounts
3. PROGRESSING	To apply an \$800 contribution to Mick Quinn's request for the amplifier purchase as part of discretionary funding round 1 2022.	Cassie & Michelle	23/05/22	Waiting confirmation that acquittal can proceed, hence payment can be made.
3. PROGRESSING	To apply an \$800 contribution to Mel Armstrong's request for the flag poles for junior campus purchase as part of discretionary funding round 1 2022.	Cassie & Michelle	23/05/22	Mel submitted request to P&C to modify grant. Cassie has asked Mel to recomplete the paperwork for consideration - pending receipt
4. COMPLETE	Donated tree delivery from Debbie at Orterra.	Zoya	24/10/22	Trees delivered in Wk 5 (T4). P&C have taken a photo with trees to send to Debbie to acknowledge her donation.
4. COMPLETE	\$2500 Composting Grant - Zoya & Karen to link up and discuss with Ruth how to approach	Karen	24/10/22	Karen emailed P&C on 10/11/22 to advise that Ruth would be applying for the grant. The College will be the applicant for this grant so the P&C doesn't need to action anything, however it would be great for us to assist with promoting the work of teachers/students down the track.
4. COMPLETE	Booklists 2023	Lachlan	24/10/22	Lachlan emailed parents on 26/10/22 with 2023 booklists. Mt Cotton News requires online orders before 12/01/23. Orders after 04/01/23 will incur a late fee.
4. COMPLETE	Motion approved to make changes to extend close of R2 discretionary funding and a change of name (to Wishlist Funding). Cass to log request to organise P&C rep to attend staff meetings to market the funding and increase awareness of its availability .	Cass	7/25/2022	No update for November meeting. Will be revisited in first 2023 GM.
4. COMPLETE	Student Welcome Handbook- looking for a volunteer for Senior Booklet.	Cass	7/25/2022	Katy completed senior booklet update and sent back to exec team. Trish sent through senior map to include. Exec team finalising small details before booklet can be sent to print.
4. COMPLETE	Year 12 Graduation Plant - We usually need to purchase a year 12 graduation plant around this time every year – Does the College want us to do this again? If so, what plant and when do you need it by?	Cathy	8/22/2022	Cathy purchased rosemary tree and delivered to the College on 14/11/22. Action now complete.
4. COMPLETE	Parent End of Year Dinner - it was noted that there was a group of volunteers last year who wanted to look at holding a Parent End of Year Dinner. Was there anyone this year who wanted to revisit the possibility of holding this in Term 4 2022?	Cassie/Bec	8/22/2022	No follow-up from interested volunteers since last meeting.
5. ON HOLD	Local landscaper to be engaged for tree planting	Zoya	24/10/22	Due to state of trees landscaping will need to be delayed.
5. ON HOLD	Zoya to speak with Carlie for work permits etc	Zoya	24/10/22	Due to state of trees landscaping will need to be delayed.
5. ON HOLD	Drop n Go Signs Michelle, Desma & Lauren to contact Main Roads & Police, looking at the other schools' campaign, looking at what we could do as a road safety blitz (flyers etc) and signs. (Lachlan to also possibly send an email)	Michelle, Desma & Lauren	23/05/22	Move to put on hold and revisit in 2023

Treasurer Report to P&C Meeting 28/11/2022

General Business

- ❖ Great contribution from our school families towards the Container for Change program.
- ❖ Great success with our Bunnings Sausage Sizzle 2022

Bank Reconciliation Statement for the Month of October

Opening Balance (MAIN ACC)		\$97,775.02
RECEIPTS		
Sales	2ndhand Uniform Shop	\$182.00
	Fencing Advertising	\$220.50
Fundraising		
	Bunnings Sausage Sizzle	\$2,923.00
	Scholastic Bookclub- Issue 7	\$95.00
	Container for Change	\$204.40
Other	Credit Interest- Commonwealth bank	\$61.21
ADD: Total Receipts processed and presented		\$3,686.11
PAYMENTS		
Tfr to Debit Card Account		\$868.30
Square fees- 2ndhand Uniform		\$3.46
Square fees- Bunnings BBQ		\$28.52
Xero		\$44.25
LESS: Total Payments processed and presented		\$944.53
Closing Balance (MAIN ACC)		\$100,516.60
Opening Balance (DEBIT CARD)		\$1,000.00
Tfr from P&C Main Acc		\$868.30
Refunds Woolworths (Bunnings BBQ purchases)		\$38.00
ADD: Total Receipts		\$906.30
Facebook ad- Father's Day raffle		\$4.00
Bunnings BBQ Purchases		
Coles		\$168.30
Woolworths		\$549.45
Bunnings Capalaba		\$10.00
Desma Hsu reimbursement		\$30.75
Lauren Phillips reimbursement		\$54.40
BWS (ice)		\$12.00
Movie Night Purchases		
Freeman Party Hire		\$77.40
Coles		\$201.90
LESS: Total Payments		\$1,108.20
Closing Balance (DEBIT CARD)		\$798.10

Overall Financial position of the Association, as at 31st October 2022: **\$101,379.90[^]**

[^] Allocated funds of \$34,014.07 towards the Connection Corridor



Connection Corridor 2021/2022 ("The Walk")

CONNECTION CORRIDOR SUMMARY		Open Balance	Balance \$	
P&C Approved Contribution		\$6,600.00		
	Less: Payments made		\$6,600.00	\$0.00
P&C Fundraising		\$13,035.82		
	Less: Payments made		\$9,021.75	\$4,014.07
Successful Grants Applications		\$30,000.00		
	Less: Payments made		\$0.00	\$30,000.00
Total Amount Remaining				\$34,014.07

P&C Approved Contributions			
Budget (approved GM March 2021)			\$6,600.00
16.09.21	(Inv 1085) Orterra Pty Ltd- Stage 2 Consultation Fees	\$825.00	
08.10.21	(Inv 3991) Site Surveys Pty Ltd - Partial Site Plan - survey of part of e	\$3,800.00	
12.11.21	(Inv 1095) Stage 1 Site Visit and Part	\$1,705.00	
04.12.21	(Inv 228) MINJERRIBAH MOORGUMPIN ELDERS-IN-COUNCIL	\$160.00	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$110.00	
Total Expenses			\$6,600.00
Balance Remaining			\$0.00

P&C FUNDRAISING (see below)			
Total Fundraising contribution			
	Fundraising Contributions 2021	\$9,210.18	
	Fundraising Contributions 2022	\$3,825.65	
			\$13,035.82
04.12.21	(Inv 1103) Orterra - Final Concept design & report	\$4,345.00	
27.04.22	(Inv 1146) Orterra: Consultation fees	\$236.50	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$261.25	
27.05.22	(Inv 1162) Orterra	\$2,090.00	
26.06.22	(Inv 1163) Orterra. Organisation of First Nations Elders meeting	\$308.00	
08.07.22	(Inv 2406) MINJERRIBAH MOORGUMPIN ELDERS-IN-COUNCIL	\$700.00	
12.07.22	Ferry Trip to Stradbroke Island	\$91.00	
14.08.22	(Inv 1195) Orterra. New re vegetation area drawings	\$990.00	
Total Expenses			\$9,021.75
Balance Remaining			\$4,014.07

Successful Grant Applications		\$
12.01.22	CS-211-009 Round 1 Conservation Grant	\$10,000.00
	Connection Corridor – Revegetate Drainage Channel	
30.06.22	Planting Trees for the Queen's Jubilee	\$20,000.00
TOTAL		\$30,000.00

2022 Nov 28 P and C Principal's Report

Printed from Asana

2022 Nov 28 P and C Principal's Report

due 28 Nov, 2022

Acknowledgement to Country

I want to respect the Aboriginal People of Australia and related island communities and the Torres Strait Islanders as the First Peoples of this Country.

I acknowledge the respective Traditional Owners in whose countries we live and work.

It's a shame that we aren't in person tonight, I made a christmas cake and personalised lolly bags for everyone.

Operational items

- I appreciate your patience and support this year. 2022 has been the most challenging year, with staffing shortages on top of the weather events.
- We usually average about 2200 hours of leave a year; however, this year (up to last week) is currently at 3600 hours (440 days vs 720 days).
- Four people tested positive for COVID this morning!
- The department is currently scrutinising the winning contractor for the hall. It generally takes about eight weeks. We are anticipating that the successful contractor will be announced late in December.
- Daymap uploads are going well, with most people preparing their resources for term one. We will trial roll marking starting Tuesday next week, with term one exploring with you and some trial and error with excursions and calendar management for parents.
- Preparations are going well with the new uniform shop and moving to a cashless school next year. Bookings will be available very soon.
- Thank you to Lauren for working on the College Photos tender and attending the graduation ceremony. Now you know the drill for 2034 (for Nate)?
- We had our year six into seven orientation day today, which seemed successful. We continue to fill all of our enrolment interview time slots.

Teaching and Learning

- The teaching and learning teams have been slowly reviewing their units of work for the year and uploading resources to the Daymap learning management system.
- If we have done it correctly (fingers crossed), you, as parents, can see the unit students are currently working on, when they'll be assessed and what is coming up for them.
- Some teams have done their entry slightly differently, so we need to sharpen our work during term one once they see how it looks live.

Restorative Practices

- The Deputy Principal team have been experimenting with some of the processes, but only in small doses as the process with integrity needs whole team support and training. We have been given our 2023 action plan with videos to watch, training sessions and emails to send home.

With nine days to go until the end of the year, I am sure that a lot more is happening!

Thank you and everyone who submitted a College Champion to recognise our amazing staff. The responses have been overwhelming and so lovely to read. I'll publish them all on the website and email them out.

Thank you again for what has probably been the most challenging year professionally. The reset is finally in sight. We go home in nine days with our fingers crossed that we start 2023 on day 1, 23rd January!

Are there any questions about my report?

- Carlie Freeman:** Please provide P and C with hours of operation for the 2023 back to school uniform shop so that they can match similar hours if possible. due 29 Nov, 2022
- Lachlan:** Organise yarnning circle meeting to confirm final placement on Junior Campus with the contractor due 30 Nov, 2022
- Lachlan:** Lachlan to send Christmas raffle emails once information is received
- Lachlan:** Let Joe Robinson know that no money is involved with Christmas Concert BBQ due 28 Nov, 2022
- Amy Cahill :** Confirm location of the Christmas BBQ for the P and C (should have email in inbox)
- Roxanne Marshfield:** Add promotion of the Christmas raffle to the running order at the Christmas Concert
- Lachlan:** Advise Carlie that the SRS scheme will continue in 2023 due 29 Nov, 2022
- Lachlan:** Confirm commitment to an invoice requiring payment for digital house artwork due 29 Nov, 2022
- Lachlan:** Advise Stuart and Carlie that we are approaching RACQ and Coffee Van outside PCYC / ECDP due 29 Nov, 2022
- Lachlan:** Confirm if Soccer X will be continuing for 2023 due 1 Dec, 2022
- Lachlan:** Advise Executive Team of hall availability for aerobics once HPB program is finalised due 2 Dec, 2022



Lachlan created this task. Yesterday at 09:43

Lachlan added to [2022 Meeting Minutes](#). Yesterday at 09:43

⚡ Asana assigned to you. Yesterday at 09:43

⚡ Asana changed the due date to Today. Yesterday at 09:43

Lachlan added the name "2022 Nov 28 P and C Principal's Report ". Yesterday at 09:43

Lachlan added the description. [Show Difference](#) Yesterday at 09:43

Lachlan changed the due date to Yesterday. Yesterday at 10:03

Lachlan unassigned from you. Just now



**CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION**

Grants Update – November 2022

Active grant-funded projects

Project	Grant	Status	Acquit by	Things we need help with
Connection Corridor – Revegetate Forest school creekline	Redland City Council Conservation Grant \$10,000	Variation approved from funding body to change scope to revegetate the forest school creekline area and to extend acquittal due date to May 2023.	13.06.23	Procurement process for landscapers
Connection Corridor – Tree planting	Planting Trees for Queen’s Jubilee \$20,000	Preparing to procure for works to commence over Christmas holidays. Commemorative event postponed to 2023.	29.09.23	Event planning for commemorative event Term 1 2023

Upcoming grant opportunities

Potential projects	Grant	Purpose of Grant	Due Date	Things we need help with
Cycle 3 project - Purchase equipment	Organic Waste Smart Schools Program \$2,500	School organics waste projects. Projects to be completed by 28 April 2023.	14.11.22	n/a school lodged application, awaiting outcome.
?	Community Partnership Innovation Grants up to \$300,000	Local projects that support young people, who are or could become offenders, to change their behaviours and improve community connection.	30.01.23	Consider projects that align
?	School playground and tuckshop upgrades \$500,000	Playground improvements in disadvantaged areas. Enhancements to healthy food options. (Note grant application information available through schools portal only).	Term 1 2023	Consider projects that align
?	Redland City Mayor and Councillors Community Benefit Fund \$3,000	Funding provides small amounts of assistance for items such as equipment or incidental costs – needs to also benefit a partner organisation.	31.05.23	Consider projects that align



Capalaba State College Parents & Citizens Association

2023 Meeting Schedule

When are the meetings held?

Term 1		
January	No Meeting (school holidays)	
February	Monday 20 th	7pm – combine with meet the leaders event?
March	Monday 20 th (incl. AGM)	6pm General Meeting, 7pm AGM
Term 2		
April	Monday 17 th	7pm
May	Monday 15 th	7pm
June	Monday 19 th	7pm
Term 3		
July	Monday 17 th	7pm
August	Monday 21 st	7pm
September	No Meeting (school holidays)	
Term 4		
October	Monday 16 th	7pm
November	Monday 20 th	7pm
December	No Meeting (school holidays)	

Where are the meetings held?

To support flexible attendance we offer both in-person and video conference attendance for all of our meetings. In-person attendance may be cancelled throughout the year depending on events or departmental requirements.

In Person – Senior Campus, Met East Meeting Room. This room is visible from School Road and you can confirm the location on google maps: <https://goo.gl/maps/5EzX4BpDmYXTrvA76>

Video Conference – We use Microsoft Teams to add Video Conference to our physical meetings. Please use the following meeting link: [Meeting Link](#)

How do you receive the agenda?

Agendas are provided electronic only and distributed via email to all P&C members. If you are currently not a member and would like a copy of the agenda please email secretary@capalabascpandc.com.au