

General Meeting – Agenda

Date & Time: Monday 18th November 2024 7:00 pm

Chair: Cass Aldcroft P&C President

Minutes: Cassie Wagstaff & Caitlin Taynton - P&C Secretaries & Otter.ai

Location: Online via MS Teams

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Meeting ID: 481 541 848 040

Passcode: cXs4Ht

Meeting Agenda

1. Meeting Opening

Welcome and Acknowledgement of Country.

2. Confirmation of Minutes

October GM 2024 minutes to be ratified.

3. Correspondence

Correspondence register for tabling and acceptance – **Att 1 Corro Register**.

4. Matters arising from previous meeting

List only those items of business that have progressed or completed. If there's further discussion to be had on the topic, move it to general business.

- Update on recruitment for HoD for Montessori & High Capacity
- Yarning Circle – Senior Campus update
- Lachlan to follow up with on the outstanding acquittals for wish list funding and resolve prior to next meeting (**Agenda Item 11**).
- Michelle to organise a date for the next TTP working bee/s and organise a WAP for this Term to be issued- Carlie F confirmed date requested for the 18th/19th January 2025, in preparation for the new school year. Scope of work to be completed.
- Lachlan and P&C to explore options and ideas to improve the drop-off and pick-up zones at the school. Ideas to Lachlan via email (COMPLETED).

Action items for murals:

- Lachlan to review the mural design concepts and provide feedback by the 29th of October (COMPLETED).
- Lachlan shared restorative quote for potential inclusion. Take care of yourself, Take care of each other, Take care of this place (COMPLETED).

Action Items for the Christmas concert:

- P&C to confirm plans for the event and whether to include a raffle. Cass to check if Kass C is wanting to do this.
- Cassie W to coordinate with Stuart for Christmas Concert for P&C inclusion for temporary tattoos and photo opportunities.
- Lachlan will discuss the marketing of the event with the team to ensure clear communication about who is involved. Lachlan to coordinate with school leadership around broadening the invite for the school Christmas concert.
- Lachlan to work with PCYC to minimise impact to their operations during the concert.

5. Executive Committee's Report and Decisions

- Clarification on support provided to Senior Volleyball girls to fundraise for 2024 Australian Volleyball Schools Cup – unintentional confusions around this. Executive decision to forfeit 10% contribution (AOP) due to confusion when setting up the fundraiser / proposal by Michelle to provide in-kind support. Working with school to redistribute profits from Bunnings BBQ where the Senior Girls volunteered. \$620 specific fees paid by students, \$1,739.21 to the school to be fairly distributed for the team participation.
- Approved funding and 50/50 profit arrangement for election BBQ with Senior Basketball Team.

- Approved purchases for election BBQ \$883.15.
- Approved reallocation of surplus glow sticks from Movie Night, Zooper Doopers along with surplus soft drinks from Election Day BBQ for Year 6 Graduation.
- Approved \$68 for a lucky door prize for Year 6 Graduation.
- Approved 2x \$10 Kmart gift cards for game prizes for Year 6 Graduation.
- Approved \$273.05 for small gift (pencil case and a cookie) for students for Year 6 Graduation.
- Approved purchase \$110 Fire Pit cover for Senior Campus Yarning Circle.



6. Treasurer's Report and Financial Statement

Att 2 Treasurer's Report.

7. Sub-Committee Reports and Financial Statements (Swim Club)

Att 3 Swim Club Treasurer Report.

Att 4 Swim Club Sub-Committee Report.

Motion: The P&C endorses that the Capalaba Piranhas can re-launch their own dedicated website meeting all the requirements for the P&C) and to spend \$324 for a period of 2 years Wix hosting.

To be moved by: Amie Baldwin

Any objections: Y/N

Approved: Y/N

Proposed additional Logo



Motion: That the P&C endorses an additional logo for the Capalaba Piranhas Swimming Club per the image in the November Swim Club report and above in the document.

To be moved by: Amie Baldwin

Any objections: Y/N

Approved: Y/N

8. Second-Hand Uniform Shop

9. Scholastic Book Club

Nicole is still waiting on an update on where the delivery from Issue 7 is, spoken with scholastic who is following it up with the courier company. Issue 8 catalogues haven't arrived yet either, link posted online for parents to go on and order should they wish as its now live

10. College Principals' Report

To be provided at the meeting.

11. Projects and Initiatives

Yarning Circle

Mural Artwork/Floor Paintings

Toilet Transformation Project

Wish list funding

2024 Acquittals progress, was due 8 December 2023, extended due date:

- A. Cahill - Yungaburra Room Items purchase up to \$550.00 (excluding GST) - Carlie & Amy advised that we'll proceed with honouring the purchasing with a request to review items of concern first.

Round 1 2024 – Acquittal is due 20 November 2024

- Dance Costumes: partial funding of \$800.00
- Media Studio: \$768.90
- Sandpit Tools: \$522.80

Year 6 Graduation Party

12. Motions on Notice

Motion to accept and approve all reports and updates presented.

Motion: To accept and approve all reports and updates presented at the general meeting: Executive, Treasurer, Swim Club, 2nd Hand Uniform Shop, Principal, Projects, Grants, Year 6 WG, and Fundraising (General).

To be moved by: Lauren Phillips

Any objections: Y/N

Approved: Y/N

13. New and General Business

Actions for discussion:

- Lachlan to provide a draft student resource scheme for discussion and endorsement at the November meeting.
- Lachlan to provide an update on the advanced Queensland research grant opportunity at the next meeting.
- Snr Sports Uniform Policy.

Other:

- Cr Jason Colley would like to share some information about Council's Christmas events. Included in the attachments is information about the Christmas program, as well as a map indicating where various activities will be taking place.
See Att 5
- The Junior Campus Teachers would like to finish the school day five minutes earlier (2:40PM). The start times would be the same, morning assemblies would be shortened. Lachlan to chat about possible consultation processes at the meeting. What would be suitable and what sort of notice (should it be supported) would be suitable.

14. New Members

Two applications received from Anna Rogers (parent of student) & Nicole Farr (an adult interested in the school's welfare (no children at the school)). Blue card provided & child is in swimming club.

Motion: That all new applications for membership be accepted.

To be moved by: Cassie Wagstaff

Any objections: Y/N

Approved: Y/N

15. Date of Next Meeting

Next General Meeting: *Suggested dates are:*

Suggested General Meeting Dates 2025

Term 1		Term 3	
January	No General Meeting	July	Monday 21 st – 7:00pm
February	Monday 17 th – 6:30pm	August	Monday 19 th - 7:00pm
March	Monday 17 th – 6:00pm GM Break for meet & greet and food. 7:00pm AGM kick-off.	September	Monday 15 th - 7:00pm
Term 2		Term 4	
April	Monday 21 st – 7:00pm	October	Monday 20 th – 7:00pm
May	Monday 19 th – 7:00pm	November	Monday 17 th – 7:00pm
June	Monday 16 th – 7:00pm	December	Nil meeting – TBC informal event

16. Close

Meeting closed at X:XX pm.